



**MILLBRAE
CITY COUNCIL
MINUTES
October 8, 2013**

CALL TO ORDER MILLBRAE CITY COUNCIL

Mayor Papan called the meeting to order at 7:03 pm.

ROLL CALL: Mayor Gina Papan, Vice Mayor Wayne J. Lee, Councilmembers Marge Colapietro, Robert G. Gottschalk and Anne Oliva.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. CEREMONIAL/PRESENTATION

- Recognition of Millbrae Police Bureau Volunteer Phyllis Kilgore

Mayor Papan and Ed Barberini, Millbrae Police Bureau Chief, presented a certificate to Phyllis Kilgore and thanked her for her services as a volunteer.

- Recognition and Thank You to Eagle Scout Drew Nakamura for the MCYC Sign

Mayor Papan presented Drew Nakamura with a commendation for his work on the MCYC Sign. Mr. Nakamura thanked Randy Sahae and the Millbrae Lions Club for their support throughout the project.

- Update Report from the Millbrae Library

Carine Risely, Manager of the Millbrae and Brisbane Libraries, presented the 2012-2013 Annual Report and announced that the Library will be sponsoring a Tricycle Music Fest, Halloween Costume Parade and Concert on Sunday October 27, 2013.

2. AGENDA OVERVIEW/STAFF BRIEFING

- Report of Bills and Claims

City Manager Marcia Raines reviewed the agenda. Councilmember Colapietro requested that item 7 be pulled from the consent calendar for discussion.

3. APPROVAL OF MINUTES

- Regular Meeting of September 24, 2013

Councilmember Colapietro requested the City Clerk add the following comments to the minutes:

“Councilmember Colapietro congratulated all of the MCTV staff who worked on the video “City with a Heart” and encouraged the MCTV board to nominate the video for any and all available broadcasting or journalism awards.”

Upon motion/second by Lee/Papan the minutes were unanimously approved with the changes.

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- NONE

PUBLIC COMMUNICATION

Michael Levitt, Millbrae resident, spoke on the contract with Comcast and the poor customer service provided by Comcast and suggested the city sign a contract with another carrier; adding that there is currently no Comcast office in Millbrae.

Wynn Greich, Hayward resident, spoke on the dangers of fluoride in drinking water and its relationship to breast cancer.

Laurie Pascual, Union City resident, spoke on the danger of chloramines and fluoride in drinking water.

Douglas Radtke, Millbrae resident, spoke on the future of the Fire Assessment, cost of living adjustment and the budget.

Gina Papan, Millbrae resident, spoke on the Fire Assessment and misrepresentations that have been made to the public recently.

Ryan Loesch, Millbrae resident, spoke on the Douglas Radtke's campaign and the Bayside Manor neighborhood.

Eric Chan, Millbrae resident, spoke on the Farmer's Market location and its affect on downtown business owners' loss of revenue

CONSENT CALENDAR

Item 7 was pulled from the Consent Calendar for discussion.

5. Rejection of all Bids for the Safeway Water Line Relocation Project
6. Approval of the Establishing the Classification of Assistant Engineer and Approval of Salary Range

Upon motion/second by Lee/Colapietro, items 5 and 6 of the Consent Calendar were unanimously approved.

7. Authorization for the Purchase of a Video Surveillance System for the Millbrae Skate Park and the Appropriation of \$11,000 from the General Fund Balance to Cover the Cost

Councilmember Colapietro requested that staff make the necessary changes consistently use the term "Remote Infrared Surveillance System" throughout the resolution.

Vice Mayor Lee asked if any privacy rights would be violated by these cameras. Lieutenant Barberini responded that the cameras will only be on public property.

Upon motion/second by Lee/Colapietro, item 7 of the Consent Calendar was unanimously approved.

PUBLIC HEARING

NONE

EXISTING BUSINESS**8. Confirmation of the Protocols for 2013/14 Rotation for Mayor/Vice Mayor**

City Attorney Cassman presented the report. Councilmember Gottschalk requested that, per the protocols, this item be continued to the next meeting for discussion and bifurcated for the positions of Mayor and Vice Mayor. All Councilmembers came to a consensus that this item will be placed on the October 22, 2013 agenda for discussion.

NEW BUSINESS**9. Discussion Regarding Dissolution of Millbrae Business Advisory Committee**

City Manager Raines presented the report adding that staff is requesting direction from the entire Council on comments made by an individual Councilmember at a previous Council meeting. Council discussion ensued regarding the fact that no official actions have been taken in the last 9 months, repeated lack of quorum for scheduled meetings, amount of staff time required for preparation and attendance at the meetings, the possibility of restructuring the committee or combining it with another group but not with the Chamber of Commerce as recommended in the staff report, providing funding and assisting with outreach to organize a meeting with business owners as was held about two years ago.

Dan Rogers, Millbrae resident and business owner, spoke on the history of the committee which was formed to implement the Downtown Action Agenda. He suggested that the Economic Development consultant attend a meeting.

Harry Albright, Millbrae resident, suggested that the committee change their schedule to quarterly meetings or workshops with 2 Councilmembers/consultants and recommended that the committee meet with both property owners and business owners to discuss what kinds of businesses and services the public wants.

Upon motion/second by Lee/Gottschalk, Council requested that staff work with the current committee members to hold a meeting with no staff in attendance, discuss the issues and report back to Council within one month. Motion unanimously passed.

10. Approval of an Agreement with Harris and Associates and an Agreement with Ground Floor Public Affairs to Proceed with the Millbrae Financial Sustainability Program

City Manager Raines presented the report stating that Harris and Associates would prepare the engineering report required for the Fire Suppression Assessment and Ground Floor Public Affairs would create an educational program to educate the residents on the Millbrae Financial Sustainability Program. Councilmember Colapietro requested that City Attorney Cassman request that Harris and Associates not charge the 10% mark up on their reimbursable expenses as stated in the contract. Councilmember Gottschalk expressed his support for these proposals and reported that he had given the City Clerk some typographical changes/corrections to the contracts.

Upon a motion/second Lee/Colapietro, Council unanimously approved the agreements with Harris and Associates and the agreement with Ground Floor Public Affairs.

COUNCIL COMMENTS

• Mayor Papan

- Attended the Congestion Management Environmental Committee meeting and announced there is funding available which Millbrae will be applying for;
- Announced that the City Safe Routes to School still working with MESD on this;
- Announced that she had requested information from Comcast regarding complaints, however does not feel she was given a complete report and will continue working on the lack of response;
- Announced that BART was scheduled to meet to discuss the Millbrae project, staff has not received a response to the last letter sent to BART and that she has spoken with the SFO Airport Manager who wants to communicate with local officials on the approved uses of their property;
- Announced a Local shuttle workshop on October 23, 2013;
- Announced the Mills High open house including their newly constructed theater;
- Announced that C/CAG has open positions and hopefully Millbrae Councilmembers will apply;
- San Carlos & PG&E, staff is on top of that.
- Congratulated the Millbrae Nursery School on their 75th anniversary;
- Congratulated the Joy Life Club on their event at Green Hills Country Club supporting cancer research;
- Commented that at the Japanese Cultural Festival there was a “Flat Liner Booth” which advertised “Eat at your own risk”;
- Congratulated the Millbrae Library on their programs and services;
- Cautioned everyone to be very careful driving on city streets as this time of year it is difficult to see pedestrians and recommended that everyone invest in good pair of sunglasses.

• Vice Mayor Lee

- Announced the Senior & Community Health Faire on January 25, everyone is welcome, and the Red Cross will be holding a blood drive;
- Met with BART to discuss an Off the Grid catering truck event at the Millbrae Station and looked at way-finding signage trying to get BART to provide information to their riders;
- Announced the ongoing BART sidewalk construction and the C/CAG signalization project are part of the Smart Corridor Program which will be computer based;
- Announced St. Dunstan’s Annual Faire on October 18 – 20, 2013 and announced the teen dance on October 18 from 7:00 – 10:00 pm.

• Councilmember Colapietro

- Attended the Japanese Cultural Festival which had one of the largest attendances in eight years, and thanked Kathleen Kimura for her services over the last 8 years and all of the sponsors that help to make this a wonderful event.
- Attended the BPAC meeting at which there was a call for projects, visited sites that have projects planned, adding that Millbrae has submitted an application for approval;
- Attended the Senior Advisory Committee fashion show which was well attended and thanked the Committee and Recreation Center staff who assisted with the event;
- Announced the Annual Senior and Community Health Faire in January 25, 2014;
- Announced that the Youth Advisory Committee has begun planning their volunteer work for events they help provide service at;
- Announced the annual walk/bike to school day is tomorrow, October 9, 2013.

- Councilmember Gottschalk
 - Congratulated members of the Japanese Cultural Festival committee on their successful festival and welcomed the Mayor of Hanyu.

- Councilmember Oliva
 - Commented that the reception at the Magnolia held for the visiting Japanese delegation was great, and so was the Japanese Cultural Festival.

RECESS CITY COUNCIL

There being no further regular business to discuss, the City Council recessed at 9:22 pm.

RECONVENE CITY COUNCIL

CLOSED SESSION

Conference with Labor Negotiators

Closed Session held pursuant to Government Code §54957.6

Agency Negotiator: Marcia Raines

Employee Organizations:

Firefighters Local 2400

Sanitation Workers Association

Teamsters Local 856

ADJOURN CITY COUNCIL

There being no further business to discuss, the City Council adjourned at 10:00 p.m.

/s/ Fran Nelson
City Clerk

/s/ Gina Papan
Mayor