



**MILLBRAE CITY COUNCIL  
MINUTES  
February 12, 2013**

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Papan called the meeting to order at 7:00 p.m.

**ROLL CALL:** Mayor Gina Papan, Vice Mayor Nadia V. Holober, Councilmembers Wayne J. Lee, Marge Colapietro, and Robert G. Gottschalk.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

**1. CEREMONIAL/PRESENTATION**

- Recognition of Amelia's Antics, Millbrae Chamber of Commerce Business of the Year Award Recipient

Mayor Papan recognized Ameila's Antics, Millbrae Business of the Year Award Recipient. Karen Steffy, owner of Amelia's Antics, thanked the Council and provided them with a brief description of her business.

**2. AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

City Manager Marcia Raines reviewed the agenda items. She stated that staff requested that the Mid Year Budget Report be continued to the next meeting so that items from the goal setting session of January 29<sup>th</sup> could be incorporated. The Council requested to hear the report so as to provide staff with any additional questions they might have.

**3. APPROVAL OF MINUTES**

- NONE

**4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- NONE

**PUBLIC COMMUNICATION**

Wynn Grich, Hayward resident, spoke on the hazards and ill health effects of nitrate waste and fluoride in the drinking water.

Moncarol Wang and Jensen Yeung, Youth Advisory Committee Chair and Historian, thanked the Council for installing the new stop signs at the intersection of Anita and Laurel.

Paul Seto, Peninsula Chinese Business Association, announced the February 16, 2013 Lunar New Year Festival, and provided an overview of the festivities.

**CONSENT CALENDAR**

NONE

**PUBLIC HEARING**

NONE

**EXISTING BUSINESS**

## 5. Update Regarding Economic Development

Economic Development Consultant Bill Kelly presented the report. He stated that community meetings were held to obtain public input before an actual plan could be developed and put into place. The meetings brought forward a listing of City strengths, weaknesses, opportunities, and threats. Any plan adopted by the Council must have a clear and concise mission, goals, and objectives, and that everyone in the City must be a part of the Economic Development plan.

City Manager Marcia Raines addressed a comment made on how this discussion relates to the goal and priority setting discussion. Economic Development is a part of the goal and priority setting discussion which is slated for discussion later in tonight's meeting.

Council requested clarification on fee incentives/waivers vs. super stamp.

Mr. Kelly stated that "super stamp" is a process where certain projects will qualify for a process where plans and specifications are submitted, a waiver is signed by the developer, and the plan check process is started at the same time that construction begins. In essence a green light is given for development and anything found during the plan check process must be taken care of by the developer.

A "fee permit modification" is where the City will waive permit fees for a large business to come in and begin to do business right away which would allow for the quick introduction of sales tax into the City.

There was continued Council discussion on;

- Millbrae partnering with other cities to the north along the BART corridor for some funding;
- meeting and discussing real property values, where property owners do not need to be bought out but made equity partners;
- Site One – have a developer put a project together and the developer would pay the fees and associated costs;
- the issue of eminent domain regarding Site One. Eminent domain is only used by cities for public use and not for private development.

Mayor Papan stated that a future presentation by a Redwood City Planner about the appearance of the El Camino Real corridor has been scheduled. That presentation will fit into what is being discussed tonight.

No public comment for this item.

Upon a motion/second by Papan/Lee, the Council unanimously adopted the Economic Development plan as presented and requested that staff come back at a future meeting with an implementation process.

6. Adoption of an Ordinance Amending Water Service Regulations in the Millbrae Municipal Code Making all Property Owners in the City Responsible for the Utility Bills for Their Properties
  - Waive 2<sup>nd</sup> Reading
  - Adopt Ordinance

Public Works Director Cyrus Kianpour presented the report.

Council inquired as to where Attachment A would be posted in the Ordinance.

City Attorney Joan Cassman stated that the attachment would be posted at the end of the Chapter.

No public comment for this item.

Upon a motion/second by Colapietro/Papan Ordinance No. 734 Amending Water Service Regulations in the Millbrae Municipal Code Making all Property Owners in the City Responsible for the Utility Bills for Their Properties was unanimously adopted.

7. Follow Up from January 29, 2013 Goal and Priority Setting Meeting

City Clerk Angela Louis presented the report.

Council discussed the process for setting priorities, and a majority of the Council agreed that each Councilmember would list their top five priorities.

Councilmember Colapietro:

- El Camino Real safety;
- El Camino Real streetlights;
- Fire merger completion;
- Revenue measures regarding fire assessment;
- Develop/find new revenue resources.

Councilmember Lee:

- El Camino Real safety;
- Develop/find new revenue sources;
- Economic Development;
- General Plan update;
- Communication/Outreach.

Vice Mayor Holober:

- Develop/find new revenue sources;
- Storefront fill up – attract/retain businesses;
- El Camino Real safety – including streetlights and sidewalks;
- Adopt Economic Development strategy;
- General Plan update.

Councilmember Gottschalk:

- Economic Development strategy;
- General Plan update;
- Millbrae Community Youth Center completion/operations funding;
- Storefront fill up – attract/retain businesses;
- Fire merger completion.

Mayor Papan:

- General Plan update
- Economic Development strategy
- Revenue measure regarding Fire Assessment
- Fire merger completion
- Develop/find new revenue sources

The top five priorities of the Council are:

- General Plan update (4 votes)
- Adopt Economic Development strategy (4 votes)
- Develop/find new revenue sources (4 votes)
- Fire merger completion (3 votes)
- El Camino Real safety (3 votes)

No public comment for this item.

It was the consensus of the Council to have staff bring this item back at a future meeting with an implementation plan.

## **NEW BUSINESS**

### 8. Police Bureau 2012 Annual Report

Lieutenant Ed Barberini, Chief of Police Services, presented the report for the period of March 4, 2012 through December 31, 2012.

Council inquired about:

- the Sheriff's Activities League program (SAL);
- criminal behavior/gangs in the community;
- residential burglaries;
- Streets Alive and National Night Out;
- Protocol on stranger alert.

Lieutenant Barberini responded:

- the SAL program is open to all Millbrae schools and is a well attended voluntary program. There is no additional cost to the City for this program as it is part of the contract;
- Millbrae is fortunate in that it does not have a strong gang problem. The El Camino Real is a transitory area and contributes to criminal behavior;

- the best tip for residential burglaries is to get to know your neighbor and to report any suspicious activities. Residents can call the Police Bureau and set up a vacation house check while they are away.
- Streets Alive is a Countywide event during the first weekend in May and National Night Out is an event to gather neighbors together so that they get to know each other. This event is held during the first week of August;
- There are existing formal protocols for stranger alert. There are shared law mutual aide channels in the County, as well as a shared web based and teletype system for real time reporting. The SMCAAlert System, allows the public to sign up to receive messages via text, email and pager. There is also a reverse 911 system that can communicate with all residents in a predetermined area. SMCAAlert is a subscriber based program and anyone anywhere can subscribe to information. [www.smcalert.info](http://www.smcalert.info)

The Council thanked Lieutenant Barberini for his hard work.

No public comment for this item.

Council received the report.

#### 9. Review of Mid Year Budget

Finance Director LaRae Brown presented the report. Revenues are up, as is the Transient Occupancy Tax.

Vice Mayor Holober stated that she would like to see information for the first half of this year and would like to have more graphics to show a more full and comprehensive report.

Councilmember Gottschalk stated that he would like to see another column for revenues and expenses through December 31, 2012. He noted that he had some additional questions which he would e-mail to Ms. Brown.

Council requested that the additional information requested be provided in a revised report at the next Council meeting.

#### 10. Discussion and Selection of Candidates for Upcoming City Selection Committee Appointments

City Clerk Angela Louis presented the report.

Councilmember Lee stated that he would have applied for the ABAG vacancy, but he missed the deadline. City Clerk Angela Louis stated that he could still be nominated from the floor and that she would confirm this with the City Selection Committee Secretary. Council also inquired if Atherton Mayor Elizabeth Lewis had applied for a HEART vacancy. The City Clerk stated that she would also check on this.

Council unanimously moved to support the following nominations:

- Association of Bay Area Governments Executive Board – Millbrae Councilmember Wayne J. Lee;

- Housing Endowment and Regional Trust Board of Directors – Brisbane Councilmember Cliff Lentz, Foster City Mayor Pam Frisella, Hillsborough Vice Mayor Lawrence May and Portola Valley Councilmember Maryanne Derwin. If Atherton Mayor Elizabeth Lewis is applying, Council would support her and the incumbents;
- Local Agency Formation Commission – Millbrae Vice Mayor Nadia V. Holober;
- San Mateo County Transit Authority, Northern Judicial Cities – Daly City Vice Mayor David Canepa.

### COUNCIL COMMENTS

#### Mayor Papan:

- Reminded everyone that Valentine's Day is this week;
- Encouraged the public to spend their money in Millbrae;
- Announced that a Millbrae resident is in need of a kidney donation; blood type O. Insurance will cover the procedure. Email [kidneyforbrendan@gmail.com](mailto:kidneyforbrendan@gmail.com) to donate or assist;
- Announced the March 2<sup>nd</sup> HEART first time homebuyer workshop from 10:00 a.m. – 12:00 p.m. in the Chetcuti Room;
- Announced that Earth Day is on April 22<sup>nd</sup>;
- Announced the Growing Smarter Together Awards and requested that the City submit an entry;
- Wished everyone a Happy Lunar New Year.

#### Vice Mayor Holober:

- Commended the Mayor and Councilmembers on a well run meeting;
- Attended the Library JPA meeting. Millbrae Library Branch Manager Sandy Wee has been promoted to Library Services Manager of Access Services. The Library's budget is looking good for this year.

#### Councilmember Lee:

- Announced that the Downtown Process Committee met last month and they are looking to redo their mission statement and change their name;
- Announced an upcoming Technology Subcommittee meeting to discuss high speed internet;
- Attended the Peninsula Traffic Congestion Relief Alliance meeting;
- Announced the Mayor's photo contest for high school students.

#### Councilmember Colapietro:

- Requested that tonight's meeting be closed in memory of Sheriff's Deputy Eric Mertl. She noted that he served as a Millbrae Police Officer for over 19 years;
- Attended a meeting on Streets Alive and has offered to help with a citywide effort on May 4<sup>th</sup> or May 5<sup>th</sup>. The County will also offer some support;
- Announced the Annual CERT Training starting on February 19<sup>th</sup>. Contact the Millbrae Fire Department to sign up;
- Announced the February 13<sup>th</sup> Millbrae Library docent presentation;
- Announced the upcoming Friends of the Millbrae Library Book sale;
- Announced that Caltrain will hold community meetings regarding the electrification of Caltrain.

#### Councilmember Gottschalk:

- Hopes to see community members at the Rotary Dinner on Friday, February 15<sup>th</sup>, the Lunar New Year Festivities on Saturday, February 16<sup>th</sup>, and the Lunar New Year Banquet on Sunday, February 24<sup>th</sup>.

**ADJOURN CITY COUNCIL**

There being no further business to discuss, the City Council adjourned at 9:46 p.m. in memory of San Mateo County Sheriff's Deputy Eric Mertl.

BY: \_\_\_\_\_  
City Clerk

APPROVED: \_\_\_\_\_  
Mayor