



**MILLBRAE CITY COUNCIL  
MINUTES  
April 9, 2013**

**CALL TO ORDER MILLBRAE CITY COUNCIL**

Mayor Gina Papan called the meeting to order at 7:00 p.m.

**ROLL CALL:** Mayor Gina Papan, Vice Mayor Nadia V. Holober, Council Members Wayne J. Lee, Marge Colapietro and Robert G. Gottschalk.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

**1. CEREMONIAL/PRESENTATION**

- Proclamation Proclaiming April 9<sup>th</sup> as Mayor's Day of Recognition for National Service

Mayor Papan presented the Proclamation to Mike Wride, Millbrae Recreation Superintendent and Debra Odem of RSVP who accepted the proclamation and thanked the Council on behalf of the current volunteers throughout the City.

- Recognition of Police Bureau Volunteers

Mayor Papan and Millbrae Police Bureau Chief Ed Barberini presented Certificates of Appreciation to Anna & Mike Burciaga as the first monthly volunteers recognized and added that former Millbrae employee Chris Co, who started the volunteer program, was in audience.

- Recognition of Public Works Staff Recent Dog Rescue

Mayor Papan presented a Certificate of Appreciation to Michael Killigrew, Millbrae Public Works Supervisor, for his quick thinking actions and the unconventional method that he used to rescue a dog trapped in a storm drain pipe. City Manager Marcia Raines also congratulated him and said how proud she is to work with him. Mr. Killigrew told the story and showed a short video of the actual rescue.

MCTV requested a short recess due to technical difficulties.

- Recognition of Greek Independence Day – April 7, 2013

Mayor Papan recognized Greek Independence Day and announced there will be a parade in downtown San Francisco.

- Recognition of the Armenian Remembrance – April 24, 2013

Mayor Papan recognized the Armenian Remembrance and holocaust and stated that is an event that we need to make sure that it is remembered and never repeated. She requested that staff prepare a proclamation to be presented at a future Council meeting.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

City Manager Marcia Raines reviewed the agenda items and stated that due to typographical errors in the resolution attached to item 6 in New Business a corrected version was distributed to the Councilmembers prior to the meeting.

3. **APPROVAL OF MINUTES**

- Regular Meeting of March 26, 2013

Councilmembers Lee, Gottschalk and Colapietro submitted minor corrections to the City Clerk which did not have significant impact on the minutes.

Upon a motion/second by Lee/Colapietro, the minutes were unanimously approved with corrections.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- NONE

**PUBLIC COMMUNICATION**

Wynn Grich, Hayward resident, spoke on the dangers of fluoride.

**CONSENT CALENDAR**

5. Approval of Special Event Permit for “Streets Alive” Community Event on May 5, 2013 Including Street Closure of Broadway between Meadow Glen and Taylor Boulevard

Mayor Papan requested discussion on this item. Community Development Director Farhad Mortazavi presented the report. City Manager Raines stated that she received a question from a Councilmember as to whether action is required for this, and is the area public or private space. She responded by stating that this is both public and private property.

Council discussion ensued regarding the number of people expected for this event and the difficulty predicting this since this is the first time this type of event will be held in Millbrae. The City is working with the County to get the word out, merchants are getting involved, and flyers and posters will be distributed and displayed. Councilmember Colapietro reported that the event will end at 5:00 p.m. instead of 5:30 p.m. as indicated in the report. Vice Mayor Holober asked what the actual street closure time will be due to the change in end time. Recreation Superintendent Wride along with Police Bureau Chief Barberini announced the actual street closure time will be from 11:30 a.m. until 6:30 p.m. Councilmember Lee asked how people could donate or sponsor the event. Councilmember Colapietro requested that people send an email to her at [marge4millbrae@att.net](mailto:marge4millbrae@att.net) if they are interested in assisting.

Upon motion/second by Colapietro/Lee, the Special Event Permit for the “Streets Alive” Community Event on May 5, 2013 including street closure of Broadway between Meadow Glen and Taylor Boulevard was unanimously approved.

**PUBLIC HEARING**

NONE

**EXISTING BUSINESS**

NONE

**NEW BUSINESS**

6. Adoption of a Resolution to Form a Sister City Relationship with Hanyu, Japan

Recreation Superintendent Mike Wride presented the report and introduced Vice Consul Kei Hagiwara of the Japanese Consulate and Kathleen Kimura of the Millbrae Sister Cities Commission. Ms. Kimura announced that the Mayor of Hanyu, Japan would like to visit Millbrae.

Upon a motion/second by Colapietro/Papan Resolution 13-11 establishing the City of Hanyu, Japan as a Sister City was unanimously adopted.

7. Discussion Regarding Redefining the Downtown Process Committee

City Manager Marcia Raines stated that staff is awaiting direction from the Council on the future of the Downtown Process Committee adding that this subject was originally brought up as part of the Economic Development discussions.

Councilmember Lee stated that he has met with the Committee and the members feel that nothing new has progressed from the original concept, and that they would like to expand their role. He recommended that a short term Economic Development task force be created with the Mayor and Vice Mayor as members and include business owners as representatives from all areas of the City.

Councilmember Gottschalk stated that he does not favor a two Councilmember task force and suggested the committee write up their mission statement in writing to be submitted to the Council.

Councilmember Colapietro agreed with Councilmember Gottschalk, adding that there was a grass roots committee who talked to the City about Economic Development and suggested that they become part of the Downtown Process Committee to include Economic Development in the Committee.

Vice Mayor Holober stated that there is a difference between a subcommittee and a task force, she felt that this is a different discussion than Economic Development and that staff had not provided any information on this subject.

Councilmember Lee added that consideration should be given to the elimination of the Committee but as the Council Liaison to the Committee he wanted direction from the Council prior to writing a report.

Mayor Papan stated that she is not against a subcommittee that will present goals and take action adding that the City has invested in Economic Development and needs to see some action more than monthly meetings and the use of staff and Council time. She offered Councilmember Lee her assistance to work on the report and bring it back to Council and added that feedback is always welcome and asked Assistant City Attorney Michael Conneran if this item required action. Assistant City Attorney Conneran responded that no official action is necessary.

**COUNCIL COMMENTS**

Mayor Papan:

- Requested that staff prepare a Proclamation for the Armenian Remembrance for a future Council meeting;
- Announced that on April 13<sup>th</sup> and 14<sup>th</sup> the Mills High School Visual and Performing Arts' will present "Joseph and the Technicolor Dreamcoat", the performances will be at Aragon High School in San Mateo and requested that staff hang a poster advertising the performances;
- Announced that a community meeting regarding the consolidation of the Fire Stations will be held April 10, 2013 at 7:00 p.m. in the Chetcuti Room;
- Announced the Legal Aid Society of San Mateo County is having their annual luncheon on Friday April 12, 2013;
- Announced the Kiwanis Club of San Carlos is establishing a Key Club at Mills High School;
- Announced that Brendan Lee, Daniel Hoffman and Andrew Brown will achieve their Eagle Scout Badge at a ceremony on April 28<sup>th</sup>. She requested that staff invite the recipients to a Council meeting in May and to prepare commendations for them;
- Announced that she is planning to make an appearance before the Planning Commission to recommend revision of the General Plan;
- Announced that she will be discussing strategic goals with the City Manager.

Vice Mayor Holober:

- Announced that this is Holocaust Remembrance Week and requested that staff prepare a proclamation for the next Council meeting;
- Announced that today is equal pay day;
- Announced that St. Dunstan's School is celebrating 60 years this month and requested that staff invite a representative to the next Council meeting and prepare a proclamation.

Councilmember Lee:

- Attended the League of California Cities Environmental Quality Committee meeting and participated in a discussion regarding the fact that CEQA is sometimes being used inappropriately and they are pushing legislation to spare/restore farmland;
- Announced that Moncarol Wang, Chair of the Millbrae Youth Advisory Committee, has been elected as the Leo's Club President.

Councilmember Colapietro:

- Congratulated the 20 plus Millbrae residents that recently completed the CERT training class on April 6, 2013;
- Announced that on April 18, 2013 from 7:00 a.m. to 12:00 noon there will be the CERT Silver Dragon exercise at the Library;
- Congratulated Mills High School for receiving the 2013 Kent Award for their Intervention Program;
- Attended the memorial service for former Millbrae Police Bureau volunteer, Roger Nishimoto.

Councilmember Gottschalk had no comments.

**RECESS CITY COUNCIL**

There being no further business to discuss the City Council adjourned at 8:35 p.m. in memory of Roger Nishimoto, Millbrae Police Bureau Volunteer. Ryan (nephew) and Roy (brother) of the late Roger Nishimoto thanked the Council and commented on the fact that they did not know how involved he was with his volunteering with the City of Millbrae until the funeral.

**RECONVENE CITY COUNCIL**

8. **CLOSED SESSION**

Public Employee Performance Evaluation  
Closed Session held pursuant to Government Code §54957  
Title: City Manager

**ADJOURN CITY COUNCIL**

There being no further business to discuss the City Council adjourned at 10:02 p.m.

/s/ Angela Louis  
City Clerk

/s/ Nadia V. Holober  
Vice Mayor