



**MILLBRAE CITY COUNCIL
MINUTES
April 8, 2014**

CALL TO ORDER MILLBRAE CITY COUNCIL

Mayor Lee called the meeting to order at 7:04 p.m.

ROLL CALL: Mayor Wayne J. Lee, Vice Mayor Robert G. Gottschalk, Councilmembers Marge Colapietro, Anne Oliva, and Reuben D. Holoher

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Proclamation Proclaiming April 8, 2014 as Equal Pay Day

Mayor Lee presented the Proclamation to Carolyn Mason, North Peninsula Branch of the American Association of University Women.

- Commendation Recognizing Millbrae Lions Club Youth in Government Coordinator and Lions Club President

Mayor Lee presented the Commendation to Stevan Luzaich, Millbrae Lions Club Youth in Government Coordinator.

- Recognition of Millbrae Police Bureau Deputy Dan Young and Deputy Michael Seidler
Police Chief Barberini made a brief presentation on the recognition of Deputies Young and Seidler.

- Recognition of Millbrae Police Bureau Volunteer John Fehr
Mayor Lee presented the Certificate to Volunteer John Fehr.

- Overview of Small Business Safety Presentation
Chief Barberini made a brief presentation to Council regarding small business safety.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

City Manager Marcia Raines reviewed the agenda items.

- Report out from Closed Session of March 25, 2014

City Attorney Joan Cassman stated that the Council had met in Closed Session to discuss the matter of existing litigation between the County of San Mateo and the City of Millbrae regarding a property tax administration fee. She stated that all parties have reached an amicable settlement.

3. **APPROVAL OF MINUTES**

- Regular Meeting of March 25, 2014

Minor corrections were submitted to the City Clerk; there were no substantive changes to the minutes. Upon a motion/second by Oliva/Holoher the minutes were unanimously approved.

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- Update Report by the Youth Advisory Committee

Moncarol Wang, Chair, updated the Council on the activities of the Youth Advisory Committee.

- Update Report by the Cultural Arts Commission

Robert Hughes, Chair, updated the Council on the activities of the Cultural Arts Commission. He unveiled the Commission's new Mission Statement: The Millbrae Cultural Arts Commission promotes Millbrae's rich and diverse cultural experience by celebrating the arts, recognizing local artists, and showcasing Millbrae as a wonderful place to live and visit.

PUBLIC COMMUNICATION

Alex Ma and Michelle Yi, Mills Green Youth Alliance, announced the Club's new project: Students Assisting Seniors Gardening Project. Applications are available at the Senior Wing of the Community Center.

Wynn Grcich, Hayward resident, spoke on the detrimental health effects of fluoride in the drinking water and on the dangers of fracking and chemical trails.

John Mahoney, Millbrae resident, spoke on the parking issues related to the new Tai Wu restaurant. Since the opening of Tai Wu, neighbors have been dealing with parking issues; it is impossible for residents to park in front of their own homes. The street is narrow, there is a steady stream of cars, and it is a dead end; drivers are also turning into driveways. Postal workers, UPS, gardeners, etc., can not park or come down the street. He would like to see the return of the parking pass that was given to residents during the BART construction.

Samar Moureddine, Millbrae resident, stated that the neighborhood is a little village and a place where neighbors come by and chat. Since the opening of the new restaurant this has changed; cars are speeding down the street, there is smoking, cigarette butts, loud talking after hours, compressor noise emitting a high pitched sound, and residents' cars have been hit. There is no place for residents to park and they must find parking elsewhere. No consideration of the residents was given when the restaurant was approved. Find a resolution: permit parking only, speed bumps, valet parking, the noise, and lack of privacy due to windows facing backyards.

Hinde Boce-Salmon, Millbrae resident, thanked the Council for making Millbrae a great place to live and urged them to solve the problems on Hemlock: the noise and disruption of daily life in the last two weeks during lunch and dinner hours. How could this have been approved without parking? There is loitering and noise after hours on the street. She urged for the revocation of the temporary permit and removal of the compressors that were not part of the original plan.

Oliver McElhoun, Millbrae resident, spoke regarding the crosswalk at La Cruz. He noted the addition of two electronic signs on El Camino Real. There will be an accident in this area due to the vehicles and the valet parking. Additionally, where the valet parking is going on is also an issue. He also inquired about whom would get the money from the valet parking. The City must take a serious look at this issue.

Harry Aubright, Millbrae resident, stated that he walks along El Camino and noted that other business owners have complained about the parking issues associated with the new restaurant.

James Scuffil, Admiral Medical Supply, stated that in the last two weeks between 11:00 a.m. and 2:00 p.m. he has had no customers because of the new restaurant. He stated that there is no parking enforcement and there is no parking available for business clientele. In the last two weeks he has lost business.

Rami Hijazeen, Millbrae resident, spoke of the parking and noise issues on Hemlock. There are employees of Tai Wu parking on the street and garbage cans are being moved and garbage is not being picked up by the Scavenger Company.

Johnny DaRosa, DaRosa and Associates, stated that he is the architect of the restaurant and would like to reach a resolution of the complaints. The restaurant wants to be in the City and will work together to resolve issues.

Lori Uhlig, Millbrae resident, noted the double-parking issue. People are stopping and letting people out on El Camino. This is an issue and accidents will happen; this safety concern needs to be addressed.

Judi Sullivan, Friends of the Millbrae Library, announced their Bargain Book Sale this weekend from 10:00 a.m. to 3:00 p.m. outside of the Library.

Alan Kirth, Rotary Club, announced the Interact Club's Spring Festival at Central Park this weekend from 11:00 a.m. – 2:00 p.m.

CONSENT CALENDAR

5. Resolution No 14-20 Approving Participation in the Funding of a New Animal Care Shelter Facility

Upon a motion/second by Colapietro/Gottschalk the consent calendar was unanimously adopted.

PUBLIC HEARING

NONE

EXISTING BUSINESS

6. Implementation of Economic Development Plan including the Way-finding and Monumental Signage Report

Community Development Director Farhad Mortazavi presented the report and updated Council on the status of items relating to the City's Economic Development Plan.

Chris Benyon, MIG, presented the Way-finding and Monumental Signage part of the report. He stated that this has been on-going for the past several months, and we have now arrived at the concept of the new signage which will bring unity to the signs throughout the City. The next steps will be to go forward and fabricate the new signs.

Councilmember Holober inquired about the sign for Green Hills Country Club; and have they offered to pay for part of the sign. He stated that the City should not be paying for a sign for a private entity.

Councilmember Colapietro concurred with Councilmember Holoher's comments and inquired if Green Hills had asked for a sign.

Community Development Director Mortazavi stated that Green Hills has neither requested nor agreed to pay for the sign.

Vice Mayor Gottschalk noted that it is premature to have Green Hills as the only private property with a sign; and it would not be good to start this policy. Signs for private businesses could be looked at in the future.

Councilmember Holoher inquired if the Green Hills sign were removed would this reduce the cost and to consider replacing that sign in another location.

Community Development Director Mortazavi stated that it would reduce the cost and that a sign could be placed in another location.

There was Council discussion on the placement of the word "Millbrae" on the sign and how it would be read.

Mr. Benyon noted that the wording of "Millbrae" is consistent with industry standards.

Council next discussed the use of "Intermodal Station", and that it is not a commonly used term. Council went back and forth on using:

- BART/Caltrain Station;
- Caltrain/BART Station;
- Transportation Station;
- Transit Hub.

It was noted that BART and Caltrain are not the only modes of transportation at the station and that whatever term is used it should be simple.

Councilmember Colapietro suggested "Transit Hub" and it the consensus of the Council to use this term.

Council discussed the three color choices and a majority of the Council preferred color number one.

Begin public comment.

Joseph Graff, Millbrae resident, stated that the City is still in a slump and this signage is extravagant. The signs that are already up work and people can find their way around. In looking at the prices, this will cost quite a bit of money, over \$1 million on all the phases, this in light of a parcel tax for fire services. If there are additional funds, then we should drop the parcel tax. This does not add up; using money that is not here. Other issues need to be handled before installing signs.

End of public comment.

City Manager Raines stated that it is the prerogative of Council to approve this and that the project does not add up to \$1 million dollars. The Fire Assessment that is before the voters does go into the General Fund, but these monies can only be used to fund fire suppression services.

Upon a motion/second by Colapietro/Gottschalk Council received the report and unanimously directed staff to move ahead with the implementation of the Way-finding and Monumental Signage report.

7. Update on Water Conservation Measures for City Operations

Public Works Director Nick Nguyen presented the report.

No public comment for this item.

Council received the report.

8. Adding Chapter 2.50 to the Millbrae Municipal Code Establishing City Facility Naming

- Waive 1st Reading
- Introduce Ordinance

City Clerk Angela Louis presented the report. Staff recommends that the Council waive the first reading and introduce an ordinance to amend Title 2 by adding Chapter 2.5 “City Facility Naming” to the Millbrae Municipal Code or to direct staff to implement a City Facility Naming Policy.

Vice Mayor Gottschalk had the following comments:

- section 2.50.020 - why exclude the naming of streets;
- section 2.50.030 C – why make exception for one group, avoid emotional reaction and have same time period of one (1) year;
- section 2.50.030 E – consider removing the last sentence in this paragraph; it is subjective and needs a better definition;
- section 2.50.040 C – include “other stakeholders in the community”
- section 2.50.040 D – last sentence in the paragraph is duplicate and should be removed.

Councilmember Colapietro noted the following comments:

- section 2.50.040 C – include “City Committees and stakeholders in the community”;
- section 2.50.040 C – change from “Council Subcommittee **may** forward the request...” to “Council Subcommittee **shall** forward the request...”;
- section 2.50.040 F – include the word “all” to read as “...to approve the names of **all** City Facilities”.

Council discussion centered on implementing a policy or adopting an ordinance. Vice Mayor Gottschalk was in support of adopting an ordinance as it is a law and can be enforced. Naming a City Facility after someone is a great honor and needs to be looked at seriously; adopting an ordinance is making a strong statement.

Councilmember Holober concurred with the Vice Mayor Gottschalk’s comments.

Councilmember Oliva noted that the discussion before the Council was what procedure to follow. A policy is a quicker process that would be easier to implement and to change.

Mayor Lee stated that it is important to have something in place and encouraged the adoption of an ordinance that would reference a policy; the policy would outline the process of how City Facilities would be named. He also stated that amending the ordinance or changing the policy would require a supermajority vote of the Council (four-fifths vote). Both the ordinance and the policy would clearly state that the City Council shall have the final authority to approve the names of all City Facilities.

Begin public comment.

Judi Sullivan, Friends of the Millbrae Library, stated that the process has been on-going and the corrections brought about tonight will help to refine the process. She encouraged the Council to move this along in a timely manner and to adopt an ordinance or a policy.

End of public comment.

A majority of the Council: Councilmembers Lee, Colapietro, and Oliva requested that this item be brought back to the Council for adoption of an ordinance and approval of a policy.

9. Reaffirmation of the City of Millbrae’s Mission Statement

City Clerk Angela Louis presented the report. Staff recommends that the Council reaffirm the City’s existing Mission Statement after considering any need for updates or modifications.

Councilmember Colapietro provided the following comments:

- the correction of one of the Council’s goals from the retreat: “Deliver great City services”;
- on the page entitled “Our Values”, changing three instances of the word “which” to “that”;
- on the page entitled “Our Purposes”, including the word “educational” under the “Physical, Cultural, and Social Well-Being” bullet point;
- on the page entitled “Our Purposes”, changing one instance of the word “which” to “that”.

Mayor Lee stated that the current Mission Statement is from 1991 and was relevant at that time. Mission statements should be short and easy to remember; he recommended appointing Councilmembers Oliva and Holoher to work on this task and report back to the Council.

No public comment for this item.

It was the consensus of the Council to approve appointing Councilmembers Oliva and Holoher to work on a new Mission Statement and to return in one month with a report.

NEW BUSINESS

NONE

COUNCIL COMMENTS

In the interest of time Council decided to forgo their comments.

ADJOURN CITY COUNCIL

There being no further business to discuss, the City Council adjourned at 10:18 p.m.

/s/ Angela Louis
City Clerk

/s/ Wayne J. Lee
Mayor