



**MILLBRAE CITY COUNCIL
MINUTES
September 23, 2014**

CALL TO ORDER MILLBRAE CITY COUNCIL

Mayor Lee called the meeting to order at 7:02 p.m.

ROLL CALL: Mayor Wayne J. Lee, Vice Mayor Robert G. Gottschalk, Councilmembers Marge Colapietro, Anne Oliva, Reuben D. Holober.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Community Preservation Commission Residential Water Wise Award and Residential Beautification Award

Mayor Lee and Community Preservation Commission Chair Carol Karsilnikoff presented the Area 2 Residential Water Wise Award to Marvin Tang.

David and Julie McLaughlin were not able to attend the meeting; the certificate and sign for the Area 2 Residential Beautification Award will be sent to them.

- Proclamation Proclaiming the Month of October 2014 as National Domestic Violence Awareness Month

Mayor Lee presented the Proclamation to Melissa Lukin, CORA Executive Director. Ms. Lukin thanked the Council for recognizing this important issue.

- Proclamation Proclaiming the Month of October 2014 as National Arts and Humanities Month

Mayor Lee presented the Proclamation to Cultural Arts Commission Chair Robert Hughes.

- Proclamation Proclaiming the Month of October 2014 as National Fire Prevention Month

Mayor Lee presented the Proclamation to Deputy Fire Chief John Kammeyer.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

City Manager Raines reviewed the agenda items.

Councilmember Oliva requested that the item regarding Millbrae Community Television (MCTV) be continued to a special study session meeting in the next two weeks; prior to the next Council meeting.

Councilmember Colapietro noted that she had, at the request of the Mayor, prepared a report regarding MCTV. She also requested that MCTV receive a check in the amount of \$75,000 so that they could remain operational.

Mayor Lee stated that the Council can not make a decision regarding funding tonight, as this is why the item is being pulled for discussion at special study session.

Councilmember Colapietro requested from the City Attorney regarding the funding.

City Attorney Cassman stated that Council could not take action on this item if it is not on the agenda.

Upon a motion/second by Oliva/Colapietro, Council unanimously moved to continue the MCTV matter to a special study session Council meeting within the next two weeks; prior the next Council meeting.

- Report out from Closed Session of September 9, 2014

City Attorney Cassman stated that the Council had met in Closed Session and discussed the matter of labor negotiations. No reportable action was taken.

3. APPROVAL OF MINUTES

- Regular Meeting of September 9, 2014

Vice Mayor Gottschalk noted the following corrections on page 5: in the second paragraph, "...only the government in Beijing can **approve** a Sister City relationship". Under the last bullet point of his comments change to read as: "...and \$2,000 to each elementary school, and a **gift** to the Millbrae Library."

Mayor Lee noted the following correction on page 5: at the end of the seventh paragraph the last sentence should read as: "...short term and long term costs will be determined at that time **by the Council**."

Upon a motion/second by Oliva/Colapietro the minutes were unanimously adopted with the above noted changes.

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- Update Report from the Japanese Culture Festival Committee Announcing the October 5th Japanese Culture Festival

Kathleen Kimura and Masami Saiso, Japanese Culture Festival Committee, announced the October 5th Japanese Culture Festival. Mrs. Kimura stated that all Festival booths are sold out and new for this year is the sale of beer, wine, and sake. She thanked the Festival sponsors and acknowledged the hard work of the many volunteers that help to make the Festival successful.

PUBLIC COMMUNICATION

Wynn Grich, Hayward resident, spoke on the detrimental health effects of chloramines in the drinking water.

CONSENT CALENDAR

5. Resolution No. 14-47 Amending the Conflict of Interest Code

Upon a motion/second by Colapietro/Holober Consent Calendar item 5 was unanimously approved.

PUBLIC HEARING

NONE

EXISTING BUSINESS

6. Economic Development Update - Report on Trade Office

Mayor Lee stated that opening a trade office on the peninsula is of mutual benefit to Millbrae and the cities in San Mateo County. Millbrae is in a unique location considering our proximity to San Francisco, Silicon Valley, and San Francisco International Airport. We are looking to partner with ChinaSF, a non-profit organization to assist in this venture. The first step is to hold a dinner in Millbrae and invite the other cities in the County to discuss their participation in a trade office. It is estimated that it would cost approximately \$100,000 to operate the trade office, and the costs would be shared by the participating cities.

Vice Mayor Gottschalk stated that he fully supported a trade office and suggested that a Joint Powers Authority (JPA) be formed to manage this.

Councilmember Holober inquired about the location of the trade office and what would the City contribute.

Mayor Lee stated that there is a Trade Office with Zhongshang located at 50 Victoria; this is a temporary location. The City would participate in paying its share of the rent.

Councilmember Colapietro expressed concern on how this is being organized. It might be better to mail out a letter in advance to see if there is interest in this endeavor prior to spending money on a dinner, have a scaled back reception, or follow the process of the San Mateo County Council of Cities dinner meetings and ask that those interested in attending pay for their dinner. This would also eliminate the need for those attending to declare the cost of the meal.

Mayor Lee stated that there is a lot of interest for a trade office and a letter from the Mayor will be going out. Conducting this type of meeting is traditionally done over a dinner and that it would cost approximately \$1,000.

Vice Mayor Gottschalk and both Councilmembers Oliva and Holober supported the idea of the trade office and stated that we should move ahead with this to see what interest there is from the other cities.

Vice Mayor Gottschalk requested that the dinner be noticed meeting in advance.

Council received the report.

7. Policy Direction Regarding City's Public/Education/Government (PEG) Access Channel and Successor Services and Facilities Agreement with Millbrae Community Television

This item was continued to a special study session meeting to be set within two weeks; prior to the next Council meeting of October 14th.

NEW BUSINESS

NONE

COUNCIL COMMENTS

Mayor Lee:

- Announced the Japanese Culture Festival on October 5th at Civic Center Plaza;
- Announced the Korean Culture Festival on October 18th at the Community Center;
- Announced the Hepatitis B campaign next month;
- Announced the ongoing Millbrae Education Foundation pledge month fundraiser;
- Asked that pedestrians not cross El Camino Real using the medians. He asked that they use the crosswalks and signal lights;
- Applauded Scavengers on their anaerobic digester.

Vice Mayor Gottschalk:

- Attended the recent Chamber of Commerce Board of Directors meeting;
- Attended the recent Sister Cities Commission meeting;
- Attended the South San Francisco Scavengers event for their anaerobic digester;
- Announced that the Housing Endowment and Regional Trust will meet tomorrow and the Airport Land Use Committee will meet this week.

Councilmember Colapietro:

- Attended the Gasland II movie on fracking a couple of weeks ago;
- Attended the recent Senior Advisory Committee meeting;
- Attended the recent San Mateo County Office OES JPA meeting;
- Congratulated South San Francisco Scavenger on the commissioning of their anaerobic digester.

Councilmember Oliva:

- Stated that she has been out in the downtown and noted the school children out and about and noticed many young kids j-walking. She asked everyone to be safe and take time to cross streets safely.

Councilmember Holober:

- Attended the recent Chamber of Commerce Board of Directors meeting;
- Attended the Sister Cities Commission meeting last week; they are forming a committee for the Lunar New Year Celebration;
- Announced the Tricycle Music Festival on Saturday at the Library;
- Announced Malta Day on Saturday.

ADJOURN CITY COUNCIL

There being no further business to discuss, the City Council adjourned at 8:07 p.m. in memory of Kathy Simon, wife of Mark Simon, San Mateo County Transit District Executive Officer for Public Affairs.

/s/ Angela Louis
City Clerk

/s/ Wayne J. Lee
Mayor