



**MILLBRAE CITY COUNCIL
MINUTES
January 14, 2014**

CALL TO ORDER MILLBRAE CITY COUNCIL

Mayor Lee called the meeting to order at 7:03 p.m.

ROLL CALL: Mayor Wayne J. Lee, Vice Mayor Robert G. Gottschalk, Councilmembers Marge Colapietro, Anne Oliva, and Reuben D. Holober

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- Presentation of Certificates of Commendation to the Mills Youth Chamber Members

Mayor Lee presented Certificates of Commendation to the members of the Mills Youth Chamber.

- Presentation of Clean Energy Project Rebates

Kelly Fergusson, Siemens and Scott Bart, PG&E Government Relations, presented the City with a ceremonial energy efficiency rebate check totaling \$73,706.00.

- Presentation by the Peninsula Health Care District on the Health Focus Campus Project

Cheryl Fama, Peninsula Health Care District Director, made a presentation on the District's property development activities.

- Presentation of Retirement Commendation to Howard Kaplan

Mayor Lee presented the Commendation to Howard Kaplan.

- Presentation of Certificate of Recognition to Millbrae Police Bureau Volunteer

Chief Barberini was on hand to receive the Certificate of Recognition for John Charles.

- Recognition of Public Works and Parks Staff during Water Main Break

Cyrus Kianpour, Public Works Director, made a presentation on the water main breaks that occurred on December 13, 2013. Council thanked staff for all of their hard work.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

City Manager Marcia Raines reviewed the agenda items.

City Attorney Joan Cassman announced Caltrain's 150th Anniversary on January 18, 2014. A special train will stop at the Millbrae station at 9:56 a.m. to mark the occasion.

3. **APPROVAL OF MINUTES**

- Regular Meeting of November 12, 2013
- Regular Meeting of November 26, 2013
- Regular Meeting of December 10, 2013

The City Clerk was provided with minor typos to the minutes; no substantive changes were made. Upon a motion/second by Colapietro/Lee, the minutes were unanimously approved.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- Update Report from the Senior Advisory Committee Announcing the Health and Wellness Fair

Senior Advisory Committee Members Marlene McBride and Mary Somers announced the Health and Wellness Fair on Saturday, January 25, 2014 from 9:00 a.m. to 1:00 p.m. at the Community Center. Admission is free and everyone is welcome to attend; the first 250 attendees will be provided with “goodie bags”.

PUBLIC COMMUNICATION

NONE

CONSENT CALENDAR

5. Resolution No. 14-01 Approving a Professional Services Agreement with GHD, Inc., for the Millbrae Water Pollution Control Plant On Call Engineering Services for an Amount not to Exceed \$80,000
6. Resolution No. 14-02 Authorizing and Establishing a Project Budget of \$94,000 and Awarding a Contract to G. Bortolotto and Company, Inc. for the Street Repair Project on Vista Grande in the Amount of \$81,111.11
7. Resolution No. 14-03 Requesting Funding from the Metropolitan Transportation Commission for the Allocation of Fiscal Year 2013-2014 Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding
8. Resolution No. 14-04 Adopting a Memorandum of Understanding between the City of Millbrae and the City of Millbrae Sanitation Unit of Teamsters – Local 856

Upon a motion/second by Colapietro/Oliva, Consent Calendar items 5-8 were unanimously adopted.

PUBLIC HEARING

NONE

EXISTING BUSINESS

NONE

NEW BUSINESS

9. Professional Services Agreement with the Planning Center|DC&E for the Preparation of Amendments to the Millbrae Station Area Specific Plan and Related Environmental Impact Report

Project Manager Bill Kelly reviewed the agenda report. He stated that the City received two proposals: Republic Urban Properties, the BART selected developer, and Serra Station Properties and on January 8th the required applications, drawings, and fees for both projects were received by the City. The City invited 6 planning/environmental firms to prequalification interviews and then narrowed it down to two firms. After reviewing the two proposals, staff recommends retaining the Planning Center|D&E. This is a complicated project that requires coordination with SamTrans, Caltrain, Caltrans, and High Speed Rail Authority. Public input early on in the process is critical. Mr. Kelly also stated that no public funds will be expended for this project and will be paid for by the developers.

Vice Mayor Gottschalk noted his concern about the 2 public sessions being early on in the process and that it might not be sufficient time to gather public input and may not allow for all stakeholders to participate.

Mayor Lee:

- Inquired about who would pay the recovery costs from Caltrain and BART;
- stated that the City had received a letter from Justin Development, the developer not chosen by BART, and if this would weigh on the project;
- stated that Millbrae is an international and diverse city and the project consultant that is being recommended does not have enough international experience.

Mr. Kelly stated:

- if additional public sessions were needed, the agreement could be amended and the applicant would need to pay for additional meetings;
- the developer would pay for the recovery costs;
- staff would work with the consultant to address the issue of international experience.

City Attorney Joan Cassman stated that the letter from Justin Development would not weigh on the project and that BART has sent representatives from Urban Republic to work with the City on this project.

Begin public comment.

Gina Papan, Millbrae resident, stated that this proposal is important to the City and any development in this area is vital to our future. The fiscal impact is important. Any amendments to the plan should make Millbrae sustainable. Any land use should not be considered unless it provides Millbrae with maximum revenue. If a hotel can be there, the revenue stream is important. Just because BART approved a project does not mean it is good for the City; BART has ignored our letters and delayed the project for 7 years.

Michael Van Avery, Republic Family of Companies, stated that no project has been vetted and any project will be vetted by the City. This has been a long process, and he thanked staff for their assistance. All uses proposed in sites 5 and 6 are consistent with the MSASP, and would like to get the project moving forward. There are fantastic opportunities to capture TOD and to attract new business to Millbrae. Currently the property is being under-utilized and he urged Council to proceed with the project.

End of public comment.

Upon a motion second/by Colapietro/Holober, Resolution No. 14-05 Approving a professional services agreement with the Planning Center/DC&E for the preparation of amendments to the Millbrae Station Area Specific Plan and related Environmental Impact Report was unanimously adopted.

10. Discussion and Direction Regarding the Upcoming Appointments at the January 24, 2014 City Selection Committee Meeting

City Clerk Angela Louis presented the report.

Council received the report and supported Mayor Lee for his appointment to the ABAG Board of Directors. They also agreed to individually inform the Mayor of any other candidate they wished to support for the other appointments.

No public comment for this item.

Upon a motion/second by Colapietro/Oliva, Council unanimously moved to allow the Mayor to vote as appropriate at the January 24, 2014 City Selection Committee meeting.

COUNCIL COMMENTS

Mayor Lee:

- Thanked Councilmembers for all of their work;
- Announced the upcoming ABAG meeting regarding their One Bay Area Plan;
- Announced that the State is doing economically well and that San Mateo County has the lowest unemployment rate;
- Announced the upcoming Mayor's Civic Coordinating Council meeting on January 31st;
- Announced the League of California Cities New Mayor and Councilmember Academy on January 22nd – 24th;
- Expressed condolences to City Attorney Joan Cassman on the recent loss of her father, Alan Cassman, and requested that tonight's meeting be adjourned in his memory.

Vice Mayor Gottschalk:

- Announced the Rotary Lunar New Year Dinner on February 21st at Zen Peninsula;
- Announced the Lunar New Year Festivities on February 22nd;
- Announced the Peninsula Chinese Business Association Spring Banquet on March 15th;
- Announced the Lions Club Crab Feed on February 1st.

Councilmember Colapietro:

- Congratulated Pastor Rob Hall, Central Peninsula Church, on their 5 Year Anniversary;
- Visited the Millbrae Community Youth Center on the January 6th soft opening;
- Announced the Fire Department CERT Training on January 29th in the Chetcuti Room;
- Announced that the Youth Advisory Committee held its first meeting of the year;
- Announced the Cultural Arts Commission Spring Art Show on April 25th and April 26th.

Councilmember Oliva:

- No comments.

Councilmember Holober:

- Thanked the Public Works staff who responded to the water main breaks on December 13th;
- Attended the Sister Cities Commission Retreat last Saturday;
- Announced the upcoming Lunar New Year Events.

ADJOURN CITY COUNCIL

There being no further business to discuss, the City Council adjourned at 8:56 p.m. in memory of Marilyn Rogers, mother of Millbrae resident Dan Rogers and Alan Cassman, father of City Attorney Joan Cassman.

/s/ Angela Louis
City Clerk

/s/ Wayne J. Lee
Mayor