



**MILLBRAE CITY COUNCIL
MINUTES
May 26, 2015**

RECONVENE MILLBRAE CITY COUNCIL

Mayor Gottschalk called the meeting to order at 7:07 p.m.

ROLL CALL: Mayor Robert G. Gottschalk, Vice Mayor Anne Oliva, Councilmembers Reuben D. Holober, Marge Colapietro, and Wayne J. Lee.

1. **CEREMONIAL/PRESENTATION**

- Presentation by the San Mateo County Chief Elections Officer on AB 2028 All Mailed Ballot for the November 3, 2015 Election

Chief Elections Officer Mark Church made a presentation to Council.

- Presentation of the Community Preservation Commission Residential Water Wise Garden Award and the Residential Beautification Award

The award recipients were not in attendance; their certificates will be mailed to them.

- Recognition of the Chetcuti Memorial Scholarship Recipients

Mayor Gottschalk recognized the \$500 Scholarship recipients from Mills High School: Leslie Moreno and Jordan Zumot.

- Proclamation Proclaiming the Month of May 2015 as Asian Pacific American Heritage Month

Mayor Gottschalk presented the proclamation to Ming Lee.

- Infrastructure Task Force Informational Report

Infrastructure Task Force Member Ming Lee presented the report to Council.

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Report of Bills and Claims

City Manager Raines reviewed the agenda items.

3. **APPROVAL OF MINUTES**

- Regular Meeting of May 12, 2015

Upon a motion/second by Colapietro/Lee, the minutes were unanimously approved.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- Update Report from the Community Preservation Commission

Community Preservation Commission Chair Krasilnikoff updated the Council on the Commission's activities.

PUBLIC COMMUNICATION

NONE

CONSENT CALENDAR

5. Resolution No. 15-20 Awarding a Service Contract to Synagro-WWT, Inc. for the Hauling, Disposal and Beneficial Reuse of Wastewater Biosolids

Upon a motion/second by Colapietro/Holober, Consent Calendar item 5 was unanimously adopted.

PUBLIC HEARING

7. Public Hearing to Adopt a Resolution Enacting the City's Water Shortage Contingency Plan and State Drought Emergency Regulations

Mayor Gottschalk opened the public hearing.

Assistant City Manager/Public Works Director Taylor presented the report. He addressed the new regulations as mandated by the Governor and Millbrae is required to have a 16% reduction in water consumption, as compared to 2013. Council is being asked to enact Stage 2 of the Water Shortage Contingency Plan which will limit watering to two days per week based on odd/even addresses. Large water use irrigation accounts will need to submit an Alternative Irrigation Plan; this includes the City.

Council inquired:

- Is the 16% reduction in addition to the 9% reduction last year;
- Clarify use of recycled water – for ornamental pools or swimming pools;
- Where would the money collected from fines go to, the State or the City;
- Would the \$10,000 per violation be enforced by the City;
- When do the regulation go into effect;
- Did we declare a drought emergency;
- Are there any additional restrictions to be placed on hotels – current ones are not substantially stronger than Stage 1;
- How will residents know which days they can water?

Staff responded:

- The total reduction is 16% cumulative;
- Recycled water is for ornamental landscape pools, not swimming pools;
- Any fines collected would go into the City's general fund;
- The \$10,000 per violation would be levied against the agencies and not the users – the City would receive the \$10,000 fine;
- The regulations go into effect on June 1st;
- The City declared a drought emergency when we went to Stage 1 last year. Tonight's meeting was noticed in the newspaper as a public hearing;
- There are no additional restrictions on hotels;
- Staff will do outreach to residents in mailers, the website, Facebook, water bills, and MCTV. Anyone with questions can call the Public Works Department at (650) 259-2339.

Begin public comment.

Ken Halligan, General Manager of Green Hills Country Club, stated that they started reductions in March of 2015. Their irrigation system allows for control of individual sprinkler heads and they have their own weather station to analyze evaporation. In June they will remove 15 acres of turf and install drought resistant turf; the sprinklers in this area have been turned off. They are also looking at tree removal and landscaping in front of the Country Club. They will use spot watering to spray certain areas, and this will result in less water use. They have a dedicated irrigation staff of 2 and are confident they can meet the goal.

End of public comment.

Upon a motion/second by Oliva/Lee the public hearing was unanimously closed.

Upon a motion/second by Colapietro/Oliva, Resolution No. 15-21 enacting the Millbrae 2011 Water Shortage Contingency Plan, Stage2, and implementing the State Water Resources Control Boards Drought Related Emergency Regulations was unanimously adopted.

EXISTING BUSINESS

NONE

NEW BUSINESS

8. Authorize Issuance of Public Hearing Notice for Wastewater Rate Changes for FY 2015 – 2016 to FY 2019-2020

Assistant City Manager/Public Works Director Taylor presented the report.

Council inquired:

- Why implement rate increases during the summer months when residents are away on vacation – give residents the opportunity to attend the public hearing;
- What does “CCF” stand for;
- Are there larger fees for larger users of the sewer system;
- Would new construction fall under the same schedule?

Staff responded:

- Notices will go out next week to all residents and they can submit a written protest to the City Clerk. With notices going out early, residents can participate in the process;
- “CCF: stands for hundred cubic foot;
- No, everything is being kept consistent for billing purposes;
- Yes, new homes would fall under the same building schedule.

No public comment for this item.

Upon a motion/second by Colapietro/Oliva Council received the report and authorized staff to publish notice of public hearing for July 28, 2015 on proposed wastewater rates for FY 15-16 through FY 19-20 in accordance with the provisions of Prop 218.

9. Resolution Directing the San Mateo County Chief Elections Officer to Conduct the November 3, 2015 Election for the City of Millbrae Wholly by Mail Pursuant to the Pilot Program Authorized by Assembly Bill 2028 if all other Affected Jurisdictions Also Request Said Participation in the Pilot Program at that Election

San Mateo County Chief Elections Officer Mark Church presented a power point to the Council regarding the All Mailed Ballot pilot program pursuant to AB 2028.

Vice Mayor Oliva inquired about the matching of voter signatures on the mailed ballots.

Chief Election Officer Church stated that signature verification is checked in advance of Election Day. The ballot is not opened, only the signature part is reviewed and staff can reach out to voters to get a new signature card on file. The registration rolls are purged and constantly being updated. Additionally voters can visit the Elections Office website, www.shapethefuture.org, to see if their ballot was received and counted.

Councilmember Colapietro noted that the voting location needs to be ADA accessible and that it should be in the Library as in past elections.

No public comment for this item.

Upon a motion/second by Oliva/Colapietro, Resolution No. 15-22 directing the San Mateo County Chief Elections Officer to conduct the November 3, 2015 Election for the City of Millbrae wholly by mail pursuant to the Pilot Program Authorized by Assembly Bill 2028 if all other affected jurisdictions also request said participation in the Pilot Program at that election was unanimously adopted.

10. Appointments to be Considered by the City Selection Committee

City Clerk Louis presented the report.

It was the consensus of Council to vote for each applicant who had applied for each position. Mayor Gottschalk stated that he would sign the proxy form and that it be delivered to the meeting.

COUNCIL COMMENTS

Mayor Gottschalk:

- Attended the Electric Vehicle Charging Station Ribbon Cutting on May 20th, a second charging station will open in the next few months in the downtown area.
- Attended the HEART Luncheon on May 15th.

Vice Mayor Oliva:

- Had an opportunity to visit Congresswoman Speier to work on housing issues at the local level;
- Announced that there is a new Millbrae resident and that she became a Great Auntie to David Carter Kimbal.

Councilmember Holober:

- Attended the Chamber of Commerce Board of Directors meeting last week;
- Attended the Sister Cities Commission meeting, there was a guest from a Chilean Sister City group from Sausalito. The Commission is considering a BBQ on the Labor Day weekend;
- The Parks and Recreation Commission meeting was cancelled.

Councilmember Colapietro:

- Attended the Silicon Valley Leadership Group Climate Conference;
- Attended the Annual HEART Luncheon;
- Attended the San Mateo County Pre-Hospital Emergency Services JPA meeting;
- Attended the Rotary Luncheon;
- Attended the Electric Vehicle Charging Station Ribbon Cutting.

Councilmember Lee:

- Congratulated the Millbrae Rotary Club on being selected as Club of the Year;
- Announced that Lions Club President Calvin Chinn was awarded the outstanding President for the District and George Habeeb was awarded the Lion of the Year for the District;
- Announced that the Lions Club had sponsored the recent Senior Luncheon;
- Announced that the Rotary Club will host the August Senior Luncheon;
- Attended the Senior Advisory Committee meeting where they discussed more participation for homebound seniors.

ADJOURN CITY COUNCIL

There being no further business to discuss the City Council adjourned at 8:57 p.m.

/s/ Angela Louis
City Clerk

/s/ Robert G. Gottschalk
Mayor