

**RESOLUTION NO. 15-52**

**STATE OF CALIFORNIA  
CITY OF MILLBRAE, COUNTY OF SAN MATEO**

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**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE AWARDING  
A PROFESSIONAL SERVICES CONTRACT TO MINTIER HARNISH FOR  
PREPARATION OF A GENERAL PLAN UPDATE AND RELATED  
ENVIRONMENTAL IMPACT REPORT**

**WHEREAS**, the City Council adopted the Millbrae General Plan on November 24, 1998 and amendments to the Housing Element in January 2006, May 2013, and May 2015 and the Circulation Element in August 2009; and

**WHEREAS**, the City Council applied for grants and received State TDA Article 3 funded Bicycle/Pedestrian Plan Grant and a federally funded Planned Development Area Grant; and

**WHEREAS**, the studies required by these grants will be incorporated into the General Plan Update; and

**WHEREAS**, the City issued a request for proposals on August 10, 2015 for a General Plan Update, including the Bicycle Pedestrian Plan and the Planned Development Area specific plan, and accompanying Environmental Impact Report and held a Consultants information session on August 25, 2015; and


**WHEREAS**, the request for proposals was revised and distributed following the August 25, 2015 Consultants information session based on requests for additional information regarding the project and an extension of time to submit proposals; and

**WHEREAS**, the City received three proposals and interviews of consultant teams were conducted by City Staff and one representative of the City Council and one representative of the Planning Commission; and

**WHEREAS**, based on the comprehensive proposal and the strength of the consulting team to address the needs of the City of Millbrae, Mintier Harnish is recommended for preparation of the General Plan Update.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Millbrae hereby approves the award of a Professional Services Agreement to Mintier Harnish for a sum not to exceed the amount of \$1,301,753 for the preparation of an update to the Millbrae General Plan and the related Environmental Impact Report, and authorizes the City Manager to execute this Agreement.

**REGULARLY PASSED AND ADOPTED** this 24<sup>th</sup> day of November, 2015.

  
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Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 24<sup>th</sup> day of November 2015, by the following vote:

AYES:	COUNCILMEMBERS:	Gottschalk, Oliva, Holober, Colapietro, and Lee
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	None

  
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CITY CLERK