



# City of Millbrae

## WASTE MANAGEMENT PLAN PRIOR TO PERMIT ISSUANCE

ADDRESS : \_\_\_\_\_

DATE \_\_\_\_\_

PERMIT # \_\_\_\_\_

This Waste Management Plan (WMP) shall be completed and submitted for review and approved in order to obtain a building permit.

### PROJECT TYPE:

DEMOLITION      NEW CONSTRUCTION      ADDITION      ALTERATION / TENANT IMPROVEMENT

### PART 1: Permit Application

**A Debris Box Acknowledgment Form must be completed prior to obtaining your Building Permit**, which may be obtained from the Public Works Department at 650-259-2444 or this form can be downloaded at <https://www.ci.millbrae.ca.us/home/showpublisheddocument/26022/637837137668370000>

The Debris Box Acknowledgement Form shall be submitted via email at [ptech@ci.millbrae.ca.us](mailto:ptech@ci.millbrae.ca.us) or in person prior to Building Permit issuance.

A Waste Management -Final Summary Report is required to be submitted to the Building Division prior to scheduling Final Inspection of the project along with weight tags showing proof of a minimum of 65% recycling/diversion. Demolition and construction WMP's can be done in one form or separately.

**Waste Management Requirements: You are required to recycle/divert 65% of all construction and demolition debris. Salvaging items for reuse may be included in the total.**

Applicant's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Applicant is (please check one):      Owner      Architect      Contractor      Other: \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone Number \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone Number \_\_\_\_\_

Project Description:

\_\_\_\_\_  
\_\_\_\_\_

Estimated Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

**I will use a Debris Box from SSF Scavenger Company:** The City of Millbrae has an exclusive franchise contract with the South San Francisco Scavenger Company (SSF Scavenger) for debris box services and hauling. Debris boxes must be obtained from SSF Scavenger.

**Note: Debris Boxes provided through other sources<sup>1</sup> will be asked to be removed promptly**

<sup>1</sup> Exception to this exclusive franchise contract: California State licensed demolition and construction contractors are allowed to self-haul their own debris and recyclables – only – if contractors use their own vehicles, equipment and employees to perform the self-hauling, and as long as the hauling is incidental to their primary business function.

**I will use my own equipment and labor to self-haul material according to the regulations above.**

I understand that I am required to salvage, reuse, or recycle a minimum of 65% of all construction and demolition debris (C&D). \_\_\_\_\_ (Initial)

At the completion or prior to scheduling a final inspection of this project all weight tags and/or other equivalent documentation (i.e. receipts) from salvage, recycling and waste facilities together with the "Waste Management-Final Summary Report" will be submitted to the Building Division via email at [ptech@ci.millbrae.ca.us](mailto:ptech@ci.millbrae.ca.us) or in person and I understand that the permit may not be issued my final inspection unless all original receipts and documentation are submitted to the City of Millbrae Building Division. \_\_\_\_\_ (Initial)

**WASTE MANAGEMENT PLAN:**

Check the materials you anticipate generating and fill in the facilities that you plan to use.

Category	Material		Name of Reuse, Recycling or Disposal Facility
<b>Mixed C&amp;D</b>	Mixed Debris		
<b>Inerts</b>	Asphalt		
	Bricks		
	Concrete		
	Dirt		
	Other inert solids		
<b>Source Separated</b>	Cardboard		
	Metals		
	Wood		
	Roofing		
	Carpet		
	Drywall		
	Yard trimmings		
	Other		
<b>Salvage</b>	Specify Item(s)		
<b>Trash</b>	Waste		

The undersigned agrees to comply with the Waste Management Plan as submitted and is the owner or authorized agent to sign for the owner of this project.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Applicant Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

Office use only
City Approval:      Approved      Approved with comments      Denied
Approved By : _____ Date: _____
Comments: _____