



City of Millbrae

ONE TIME CREDIT CARD AUTHORIZATION

This statement authorizes the City of Millbrae to apply charges for the services/purposes listed below to my credit card. This shall be a one-time occurrence, and the City of Millbrae acknowledges that there is no authorization or permission, or future charges associated with this transaction. This information will not be shared, sold, or distributed to third parties. *There will be a 2.85% processing fee for any credit card transactions.* Minimum charge \$20.00.

Purpose of Charge:

Business License

Business Name: _____

Business Address: _____

Utility

Account Number: _____

Fees (Application/Permit/Project)

Reference Number: _____

Address: _____

Credit Card Type: Visa

Amount \$ _____

Mastercard

Credit Card Processing Fee (2.85%) _____

Discover

+ Total Charge Amount \$ _____

Credit Card Number _____

Cardholder Daytime Phone Number _____

Phone Authorization

Expiration (Month/Year) _____

CVV # (back of card) _____

Cardholder Authorization Signature _____

Date _____

Credit Card Information:

Cardholder/Business Name _____

Cardholder Billing Address _____

City _____

State _____

Zip _____

July 2025