



**MILLBRAE CITY COUNCIL
REGULAR MEETING MINUTES
OCTOBER 8, 2024
7:00 PM**

In Person Meeting Location:

Millbrae Council Chambers
621 Magnolia Avenue
Millbrae, California

Teleconference via Zoom:

<https://us02web.zoom.us/j/81399368182>

For dial-in comments, call 1-669-444-9171
Meeting ID: 813 9936 8182

CALL TO ORDER MILLBRAE CITY COUNCIL

Video Time: 08:37

Mayor Anders Fung called the meeting to order at 7:06 p.m.

ROLL CALL: Mayor Anders Fung, Vice Mayor Gina Papan, and Councilmember Ann Schneider.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

LAND ACKNOWLEDGEMENT

The Millbrae City Council acknowledges that we occupy the unceded ancestral, traditional, and contemporary homeland of the Ramaytush Ohlone peoples, who are the original inhabitants of the San Francisco Peninsula. We wish to pay our respects to the Ancestors and Relatives of the Ramaytush Community and to affirm their sovereign rights as First Peoples. We recognize that the Ramaytush Ohlone have lived in harmony with nature for millennia, and that to achieve a truly ecologically sustainable future for Millbrae, we must embrace Indigenous traditional ecological knowledge in how we care for the city's lands, waters, and all its people. We will continue to uplift and foster a meaningful relationship with the Ramaytush Ohlone community, and we encourage all to visit www.ramaytush.org to learn more about the Ramaytush Ohlone people.

1. CEREMONIAL/PRESENTATION

Video Time: 09:25

- **Proclamation Proclaiming the Month of September as National Service Dog Month**
Therapy K-9 Ben and Handler School Resource Office Danielle Martinez received the proclamation.
- **Proclamation Proclaiming the Month of October as Domestic Violence Awareness Month**
Community Overcoming Relationship Abuse (CORA) Board Chair Duffy Magilligan received the proclamation.

2. AGENDA OVERVIEW/STAFF BRIEFING

Video Time: 18:42

- **Calendar of events – INFORMATIONAL**
- **Report of bills and claims – INFORMATIONAL**
- **Report out from October 1, 2024 and October 8, 2024 Closed Sessions**

The City Council agreed to hear New Business Item #10 after the Consent Calendar.

City Manager Tom Williams updated the City Council on the following:

➤ Halloween Candy Wrapper Art Contest – create an art piece with your left-over candy wrappers or recycled materials for the chance to win a prize; the submission deadline is November 1, 2024.

Upcoming Events:

- Wednesday, October 9, 2024 – Candidate Forum in the Millbrae Council Chambers
- Friday, October 11, 2024 – Millbrae Goes to the Movies – Hotel Transylvania
- Tuesday, October 15, 2024 – San Mateo County Sheriff's Office Millbrae Town Hall
- Thursday, October 17, 2024 – Beats, Brews, and Vines on Broadway
- Friday, October 27, 2024, 11:00 AM Rotary Kids Carnival

City Manager Tom Williams stated that on October 1, 2024 and October 8, 2024, the City Council met in Closed Session meetings pursuant to Governmental Code §54956.9(d)(1) regarding City of Millbrae v. California High Speed Rail Authority, et al., Sacramento Central District Superior Court Case No. 34-2022-80004016. He reported that there are no reportable actions.

3. **APPROVAL OF MINUTES**

Video Time: 24:02

- **Regular meeting minutes of July 23, 2024 – ACTION**

Motion by Schneider/Papan to approve the regular meeting minutes of July 23, 2024 as presented. Motion carried 3-0 by roll call vote.

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- None

PUBLIC COMMUNICATION

Video Time: 24:40

The following members of the public spoke:

- Marge Colapietro
- Marian Kong
- Karen Lobo

CONSENT CALENDAR

Video Time: 31:02

5. **Informational Report for the 2023/2024 Mayor and Vice Mayor Rotation – ACTION**
(Pulled for Council Comments)

6. **Adopt Resolution No. 24-83 Declaring Three (3) Existing Vehicles Surplus and Approving the Purchase of Four (4) New Vehicles – ACTION**

7. **Adoption of Resolution No. 24-84 Approving the Third Amendment to the Employment Agreement with City Manager Thomas C. Williams – ACTION**

The City Council received comments via electronic mail on this item before the meeting from:

- Lou Sandrini

8. **Adoption of Resolution No. 24-85 authorizing the City Manager or designee to execute an Amendment to the Professional Services Agreement with New City America, Inc. for preparation and support services related to the formation of a Community Benefit District (CBD) in the amount of \$64,000 – ACTION**

There was no public comment regarding the Consent Calendar items.

Motion by Schneider/Papan to approve the Consent Calendar except Item #5. Motion carried 3-0 by roll call vote.

5. **Informational Report for the 2023/2024 Mayor and Vice Mayor Rotation – ACTION**

Video Time: 32:52

The Council provided comments.

There was no public comment regarding this item.

Motion by Papan/Schneider to accept the Informational Report for the 2023/2024 Mayor and Vice Mayor Rotation. Motion carried 3-0 by roll call vote.

NEW BUSINESS

Video Time: 34:55

10. Discussion of Appointment to City Council District 2 and District 4 Offices or Call for a Special Election to be held on March 4, 2025 – ACTION

Applicants were each given three minutes to provide additional information.

District 2 Applicants	District 4 Applicants
<ul style="list-style-type: none">• Sissy Yan Riley• John F. Mufarreh• Donald Kung	<ul style="list-style-type: none">• Chris Hackley• Dzuong (Bob) Nguyen• Paul Seto

The following members of the public spoke regarding this item:

- Nathan Chan
- Jess Hudson
- Judy Louie
- Lixi Huang
- Marian Kong
- Helen Fu
- Ray Louie
- John Chang
- Alice Kuang
- John Macalik
- Karen Lobo
- Grace X
- Christina Gaines

The City Council discussed options to fill the Council vacancies.

Mayor Fung noted for the record that if the City calls for a Special Election, District 2 and District 4 will not have representation for six months until the election is certified.

Councilmember Schneider disclosed ex parte communication with District 4 candidate Paul Seto.

Motion by Fung/Papan to appoint Sissy Riley to the Office of District 2 Councilmember. Motion carried 2-1 by roll call vote with Councilmember Schneider dissenting.

Motion by Papan to appoint Duzong (Bob) Nguyen to the Office of District 4 Councilmember.

Alternate motion by Schneider to appoint Paul Seto to the Office of District 4 Councilmember. The motion failed with no second.

Motion by Papan/Fung to appoint Duzong (Bob) Nguyen to the Office of District 4 Councilmember. Motion carried 2-1 by roll call vote with Councilmember Schneider dissenting.

The City Council called for a recess at 9:24 p.m. and the meeting resumed at 9:45 p.m.

Oath of Office administered by City Clerk Tran, Sissy Yan Riley seated as District 2 Councilmember.

Oath of Office administered by City Clerk Tran, Dzuong (Bob) Nguyen seated as District 4 Councilmember.

PUBLIC HEARING

- None

EXISTING BUSINESS

Video Time: 2:49:40

9. **Study Session for the Consideration of Extending the Term of Franchise Agreement with South San Francisco Scavenger Company and of Additional Services and Operations – ACTION**

Senior Environmental Programs Manager Andrea Pappajohn presented the report.

The City Council received comments via electronic mail on this item before the meeting from:

- Lou Sandrini

There was no public comment regarding this item.

Motion by Papan/Nguyen to accept the report. Motion carried 5-0 by roll call vote.

COUNCIL COMMENTS

Video Time: 3:17:56

Councilmembers reported on their respective appointed committees, boards, and subcommittees. View the meeting recording for reporting.

CLOSED SESSION

- None

ADJOURN CITY COUNCIL

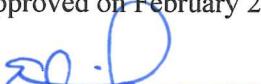
Video Time: 3:29:47

There being no further business to discuss, the City Council adjourned at 10:26 p.m.

The video recording of the meeting is available on Millbrae Community Television YouTube website. You can click on the link below to view the recording of the entire meeting.

<https://www.youtube.com/live/syoOqhDHGm8>

Minutes approved on January 28, 2025.

BY: 
Elaine Tran, CMC
City Clerk

APPROVED: 
Anders Fung
Mayor