



**MILLBRAE YOUTH ADVISORY COMMITTEE  
MEETING MINUTES**

**April 4, 2023**

**5:30 PM**

**Millbrae Recreation Center, Conference Room B**

**CALL TO ORDER MILLBRAE YOUTH ADVISORY COMMITTEE**

**ROLL CALL**

The meeting was called to order by Chair Friedrich Plankensteiner at 5:35 p.m.

Present: Chair Friedrich Plankensteiner, Committee Members Madison Douglas, Adrienne Fung, Zurine Cheng, Manu Byrisetty, City Liaison, Geoffrey Gabriel (substitute), and Council Member Anders Fung.

Absent: Committee Member Tanner Young

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

1. **AGENDA OVERVIEW**

2. **APPROVAL OF MINUTES**

March 7, 2023, meeting minutes were approved. Vote 5-0-0; Chair Plankensteiner, 2<sup>nd</sup> Manu Byrisetty

3. **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Youth Advisory Committee or the members of the public in Millbrae.

4. **EXISTING BUSINESS**

a) Library Updates

- a. Fee period supplies are available in all SMCL's bathrooms.
- b. April is jazz appreciation month!
  - i. 4/4 Satellite Jazz – 6:00 p.m.
  - ii. 4/27 Steve Carter Trio – 6:00-7:00 p.m.
- c. National Poetry Month
  - i. Bookmarks in your pocket
  - ii. Post It poetry prompts.
- d. Peninsula Comic Art Fest
  - i. 4/15, 10:00 a.m.-4:00 p.m., Burlingame Community Center
- e. Summer Internship opening soon – smcl.org (jobs)
- f. Earth Day – Plantable Paper - teens
  - i. 4/28, 3:30 p.m.

b) Work Plan FY 2023-2024

- a. Food/Supply/Toy Drive(s) – No updates; Chair Plankensteiner & Committee Member Cheng
- b. Teen Retreat – Committee Member Douglas & Young
  - i. Committee Member Douglas will reach out to City Liaison Hoover regarding a potential free therapy dog.

- ii. Sub-committee will reach out to T-Pumps and sign up for the fundraiser to get discounted drinks.
    - c. Technology Classes – Committee Member Fung
      - i. Successfully completed four classes
      - ii. Committee Member Fung will be absent on 4/15 and 22.
      - iii. Committee Member Manu Byrisetty will be present on 4/15 & 22
      - iv. Committee Member Fung will be present for 4/29 & 5/6 classes.
    - d. YAC Logo
      - i. Contest is extended until May 1.
      - ii. Two submissions as of 4/4
5. **NEW BUSINESS**
- a) Photo of the Youth Advisory Committee
    - a. Photo taken and uploaded in Google Drive
6. **STAFF ANNOUNCEMENTS**
- a) The next Millbrae Goes to the Movies is on Friday, April 14.
  - b) Spring Classes and Summer Camp Registration opened on March 1. Activity Guides were distributed to Millbrae citizens beginning March 1.
7. **COMMITTEE MEMBER REPORTS**
- a) None.
8. **CITY COUNCIL UPDATE**
- a) Council Member Fung suggested a more inclusive class to improve services provided to the citizens of Millbrae.
9. **ADJOURN YOUTH ADVISORY COMMITTEE**
- a) Meeting was adjourned by Chair Plankensteiner at 6:09 p.m.
  - b) Next scheduled meeting – May 2, 2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE RECREATION COORDINATOR AT (650) 259-2383. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

LANGUAGE INTERPRETERS: LANGUAGE SERVICE IS AVAILABLE AT ALL REGULAR AND SPECIAL COUNCIL MEETINGS IF MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TO HELP ENSURE AVAILABILITY. FOR MORE INFORMATION OR TO REQUEST SERVICE, PLEASE CALL HEATHER HOOVER AT (650) 259-2383.

所有常規及特別市議會會議（COUNCIL MEETINGS）都可以提供中文的語言翻譯服務。需要翻譯服務的人士，必須在會議前最少48小時提出申請。如想了解更多資訊或申請有關服務，請致電 (650) 259-2383 聯絡陳姑娘。

INTÉRPRETES DE IDIOMAS: El servicio de idiomas está disponible en chino en todas las reuniones regulares y especiales del Consejo si se realiza al menos 48 horas antes de la reunión para ayudar a garantizar la disponibilidad. Para obtener más información o para solicitar servicio, llame a Heather Hoover al 650-259-2383. (Reuniones del Consejo)

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE YOUTH ADVISORY COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE RECREATION OFFICE AT 477 LINCOLN CIRCLE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 A.M. TO 5:00 P.M.