



**MILLBRAE CULTURAL ARTS ADVISORY COMMITTEE
MEETING MINUTES**

Monday, March 13, 2023, 9:00 a.m.

**Millbrae Recreation Center, Conference Room B
477 Lincoln Circle, Millbrae, CA 94030**

- I. CALL TO ORDER/ROLL CALL** – Committee Chair Amy Lauer called the meeting to order at 9:15 a.m.

Present: Committee Chair Amy Lauer, Vice-Chair John Hippely, Committee Member Nicole Germaine, City Liaison Geoffrey Gabriel, and Vice-Mayor Maurice Goodman

Absent: None

- II. APPROVAL OF MINUTES** – Approval of Meeting Minutes February 13, 2023.

- III. PUBLIC COMMUNICATION** - None

- IV. EXISTING BUSINESS**

- a. Spring 2023 Art Show
 - i. Recap of poster making contest
 - Yu Hsin Ho's entry - Final Vote – 3-0-0
 - Frame winner's art and use for ads.
 - a. Printed flyers and poster size for promotion.
 - ii. Alignment for Art Show plans (Chair Lauer)
 - iii. Request for Art Show budget - \$3000
 - iv. Discuss details and communication of silent auction.
- b. 2023-2024 Cultural Arts Work Plan
 - i. Pending on City Manager's Review
- c. 2023-2024 Draft Budget

- V. NEW BUSINESS**

- a. Move April 10th meeting to the 17th.
 - i. 3:30 p.m. meeting time
- b. Identify Wall for Rotating Wall Art
 - i. Schedule meeting with artist, Mills High School teacher, Matt Christenson, for suggestions.

- VI. STAFF ANNOUNCEMENT** – Report from Staff Liaison

- a. 3/14 Monthly Birthday Luncheon
- b. 3/15 Senior Advisory Committee Meeting

- c. 3/27-3/31 Spring Break Camp

VII. SUBCOMMITTEE REPORTS

- a. Committee Member Germaine and Hippely suggested an International Festival celebration at Central Park to celebrate all cultures in Millbrae. They also suggested to call the event “Taste of Millbrae” and invite different restaurants. Hold the event on Juneteenth if possible.

VIII. CITY COUNCIL UPDATE – Report from City Council Liaison

IX. ADJOURNMENT

- a. The meeting was adjourned by Chair Lauer at 10:00 a.m.
- b. April 10, 2023 meeting will be canceled – Chair will not be available

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE GET IN TOUCH WITH GEOFFREY GABRIEL AT (650) 259-2478. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

LANGUAGE INTERPRETERS: LANGUAGE SERVICE IS AVAILABLE AT ALL REGULAR AND SPECIAL COUNCIL MEETINGS IF MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TO HELP ENSURE AVAILABILITY. FOR MORE INFORMATION OR TO REQUEST SERVICE, PLEASE CALL GEOFFREY GABRIEL AT (650) 259-2365.

所有常規及特別市議會會議 (CULTURAL ARTS ADVISORY COMMITTEE MEETINGS) 都可以提供中文的語言翻譯服務。需要翻譯服務的人士, 必須在會議前最少48小時提出申請。如想了解更多資訊或申請有關服務, 請致電 (650) 259-2478

INTÉRPRETES DE IDIOMAS: EL SERVICIO DE IDIOMAS ESTÁ DISPONIBLE EN CHINO EN TODAS LAS REUNIONES REGULARES Y ESPECIALES DEL CONSEJO SI SE REALIZA AL MENOS 48 HORAS ANTES DE LA REUNIÓN PARA AYUDAR A GARANTIZAR LA DISPONIBILIDAD. PARA OBTENER MÁS INFORMACIÓN O PARA SOLICITAR SERVICIO, LLAME A GEOFFREY GABRIEL AL (650) 259-2365. (REUNIONES DEL CONSEJO)

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CULTURAL ARTS ADVISORY COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE RECREATION DEPARTMENT’S OFFICE AT 623 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY–FRIDAY FROM 8:30 A.M. TO 5:00 P.M.