



CULTURAL ARTS ADVISORY COMMITTEE MEETING MINUTES

Monday, September 9, 2024, 9:00 am.

Recreation Center, Conference Room B, 477 Lincoln Circle, Millbrae, CA
94030

I. CALL TO ORDER/ROLL CALL – Committee Chair John Hippely called the meeting to order at 9:07 a.m.

ROLL CALL – Present: Committee Chair John Hippely, Committee Vice-Chair Jessica Cecena, Committee Member Nicole Germain; Recreation Services Manager Geoffrey Gabriel

II. Absent: Committee Members Cecilia Perez, Zuolu Liu, and Alternate Member Lisa Marradi

LAND ACKNOWLEDGEMENT

III. APPROVAL OF MINUTES – Approval of meeting minutes from August 12, 2024.

IV. PUBLIC COMMUNICATION – None

V. EXISTING BUSINESS

a. Legacy Tile Project - Update

- i. Collaboration between MCAAC & CEAC
- ii. Review the approved work plan and proceed with the project.
 - Inspiration: Capitola Sea Wall Tiles
 - Subcommittee Germain will contact All Fired Up in Burlingame to determine the tile cost
 - Subcommittee Germain and Hippely will measure the project wall to determine how many tiles can be installed.
 - Subcommittee Germain and Hippely will create the draft for an advertisement.
 - Subcommittees Germain and Hippely will determine the details of the project, including fundraising and paying for Public Works Staff time.
 - Theme: What Do I Love About Millbrae

b. Art Show – Recurring Item

- Subcommittee Cecena will revise and update the submission form
- City Liaison Gabriel will connect Committee Member Cecena to the Millbrae Quilters, Boutique Club, and Millbrae Art Class.

c. Dia De Los Muertos – Work Plan Item

i. Finalize event date

- Proposal 11/2, 3:00-8:00 p.m. – GH NOT AVAILABLE
- Reserved 11/1, 3:00-8:00 p.m. – ON HOLD FOR MCAAC

ii. Plan for the event

- Invite vendors
- Invite local car club
- Ofrenda
- Dance Group
- DDLM Art Contest
- Face Painting
- Photo Booth/Photo Opp
- Activities

d. Curating Rotating Art Gallery – Work Plan Item

VI. NEW BUSINESS

a. None

VII. STAFF ANNOUNCEMENT – Report from Staff Liaison

a. September events:

- i. Millbrae Goes to the Movies – Friday, September 13th
 - Featured Movie: Wonka
 - The movie begins at sundown (8:15 p.m.)
 - Central Park
- ii. Beats, Brews & Vines – Thursday, September 17th
 - 6:00-7:30 p.m. – Mambo Street
 - 8:00-9:30 p.m. – Los Mendoz y Friends
 - Downtown Millbrae, Broadway (Hillcrest to La Cruz)

VIII. SUBCOMMITTEE REPORTS

IX. CITY COUNCIL UPDATE – Report from City Council Liaison

X. ADJOURNMENT - Next meeting, September 30, 2024, at 9:00 am. (Special Meeting)