

MILLBRAE CITY COUNCIL
REGULAR MEETING AGENDA
November 14, 2023
7:00 PM

In Person Meeting Location:

Millbrae Council Chambers
621 Magnolia Avenue
Millbrae, California

Teleconference via Zoom:

<https://us02web.zoom.us/j/81399368182>

For dial-in comments, call 1-669-444-9171

Meeting ID: 813 9936 8182

~~**Satellite Meeting Location:**~~

~~AC Hotel Atlanta Downtown
Business Center
101 Andrew Young International Blvd NW
Atlanta, GA 30303-1011~~

November 13, 2023 - REVISED to remove the Atlanta teleconference location.

INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:

Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

THIS MEETING WILL BE HELD IN-PERSON in accordance with the Ralph M. Brown Act and limitations prescribed by State law. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. If technical issues arise with Zoom or the phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449 for elected officials. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on www.mctv.tv.

Members of the public are encouraged to provide comments, but please be advised this is a limited public forum. As such, speakers must stay on-topic if speaking to a particular agenda item, and if speaking during Public Communication, they must address matters within the subject matter jurisdiction of the City. If speakers fail to follow these rules, they will be warned, and if they continue to disregard City rules, their opportunity to speak will be ended. To

maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

PUBLIC COMMENT: In person speakers will be called first, followed by any virtual attendees.

In person speakers to fill out a speaker request slip and turn it into the City Clerk.

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select “Join a Meeting” and enter Meeting ID: 813 9936 8182. Use the “Raise Hand” feature to request to speak. For dial-in comments, call 1-669-444-9171, enter Meeting ID: 813 9936 8182, and press *6 to request to speak.

City Council agendas may be previewed on Millbrae Community Television Cable Channel 27 and the City website [<http://www.ci.millbrae.ca.us>] materials related to an agenda item that are submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 621 Magnolia Avenue, Millbrae, CA 94030, Monday-Friday from 8:30 a.m. to 5:00 p.m.

All items appearing on the agenda are subject to action by the City Council. Final implementation of Staff recommendations is subject to change by the City Council.

CALL TO ORDER MILLBRAE CITY COUNCIL

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. CEREMONIAL/PRESENTATION

- Proclamation Proclaiming the Month of November as Family Court Awareness Month
- Millbrae Library Annual Report Presentation
 - Presentation

2. AGENDA OVERVIEW/STAFF BRIEFING

- Calendar of events - INFORMATIONAL
- Report of bills and claims - INFORMATIONAL
- Report out from November 14, 2023 Closed Session

3. APPROVAL OF MINUTES

- Special meeting minutes of July 19, 2023 - ACTION
- Regular meeting minutes of July 25, 2023 - ACTION

- [Special meeting minutes of August 16, 2023 - ACTION](#)
- [Special meeting minutes of August 29, 2023 - ACTION](#)

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- None

PUBLIC COMMUNICATION

Reserved for persons wishing to comment on any item not appearing on the agenda but must address matters within the subject matter jurisdiction of the City. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

CONSENT CALENDAR

5. [Resolution authorizing the City Manager or designee to execute an agreement with the County of San Mateo to provide Office of Emergency Services District Coordinator Services in an amount not to exceed \\$59,700 for the period of July 1, 2023 through June 30, 2024 - ACTION](#)
6. [Resolution authorizing the City Manager to execute a Professional Services Agreement with Lisa Wise Consulting \(LWC\) for the preparation of Objective Residential Design Standards, related Zoning Code Amendments, and California Environmental Quality Act \(CEQA\) Clearance in an amount not to exceed \\$500,000 - ACTION](#)
 - [Presentation](#)
7. [Waive the Second Reading and Adopt an Ordinance Amendments to Title 8, Public Works, Chapter 8.65 of the Millbrae Municipal Code, Prohibiting the Installation of Synthetic Grass and Artificial Turf Landscaping - ACTION](#)
8. [Resolution Approving a Contract Change Order to the Millbrae Recreation Center Project with Blach Construction Company in the Amount of \\$139,029 for the Lincoln Circle Infrastructure and Pavement Improvements and Amending the Fiscal Year 2023 - 2024 Capital Improvement Program - ACTION](#)

PUBLIC HEARING

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of

or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

- None

EXISTING BUSINESS

9. Review and Recommend for Adoption by the City Council an Ordinance Repealing and Replacing Section 5.95.70, "Regulation of Methods of Selling Tobacco Products" in Chapter 5.95, "Smoking Control." - ACTION

- Presentation

NEW BUSINESS

10. Resolution establishing an official City of Millbrae Land Acknowledgement Statement - ACTION

- Presentation

11. Resolution Authorizing the Public Works-Environmental Programs to Apply for and Accept all available SB 1383 Local Assistance funds from CalRecycle; and Authorizing City Manager or designee to Approve and/or Execute all Documents to secure SB 1383 Local Assistance Funds and Implement Approved Projects from February 22, 2022 through February 22, 2027 - ACTION

- Presentation

12. Consider Appointment to the San Mateo County Mosquito and Vector Control District Board of Trustee - ACTION

- Presentation

13. Consider Appointments to Community Enhancement Advisory Committee, Economic Vitality Advisory Committee, and Youth Advisory Committee - ACTION

- Presentation

COUNCIL COMMENTS

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

• Mayor Schneider

Bay Area Water Supply and Conservation Agency (Bay Area Regional Water System Policy Committee), Bay Area Regional Water System Financing Authority, Airport Community Roundtable, San Mateo County Council of Cities, C/CAG Bicycle Pedestrian Advisory Committee, CalCities Transportation Communication & Public Works Policy Committee, CA Statewide Commission on Recycling Markets & Curbside Recycling, Millbrae Chamber of Commerce

Liaison, San Mateo County Office of Emergency Services Council, Mayor's Civic Coordinating Council, Community Enhancement Advisory Committee, Millbrae Parks and Recreation Subcommittee - BPAC, Budget/Finance Subcommittee, Public Safety Subcommittee, Infrastructure, Climate Change, Sea Level Rise Subcommittee, Eastside Specific Plan Subcommittee, Legislative Subcommittee.

• **Vice Mayor Goodman**

ABAG General Assembly, San Mateo County Library JPA Governing Board, San Mateo County Pre-Hospital Emergency Medical Services JPA, Millbrae Cultural Arts Advisory Committee, Millbrae Sister Cities Commission, Budget/Finance Subcommittee, Commission/Committee Interview Subcommittee, Public Safety Subcommittee, Technology Subcommittee, Social Equity and Cultural Inclusion Subcommittee.

• **Councilmember Fung**

HEART Board of Directors, HEART Member Agency Committee, Peninsula Clean Energy Joint Powers Authority Board of Directors, C/CAG Legislative Committee, Millbrae Community Television Liaison, Millbrae Youth Advisory Committee, 75th Anniversary Planning Subcommittee, Commission/Committee Interview Subcommittee, Homelessness Subcommittee, MSASP Westside Development Subcommittee, Social Equity and Cultural Inclusion Subcommittee, Legislative Subcommittee.

• **Councilmember Cahalan**

C/CAG Airport Land Use Committee, Peninsula Traffic Congestion Relief Alliance Board of Directors, Millbrae Parks and Recreation Commission, Homelessness Subcommittee, Climate Change, Sea Level Rise Subcommittee, Technology Subcommittee, Eastside Specific Plan Subcommittee, Joint Schools Subcommittee.

• **Councilmember Papan**

C/CAG Board of Directors, Metropolitan Transportation Commission (Bay Area Toll Authority, Administration Committee, Planning and Allocation Committee, Bay Area Housing Finance Authority, and Bay Area Infrastructure Finance Authority), C/CAG Congestion Management and Environmental Quality, C/CAG Legislative Committee, San Mateo County Express Lanes Joint Powers Authority, Resource Management and Climate Protection Committee, Caltrain Local Policymakers Group, Millbrae Economic Vitality Advisory Committee, Millbrae Senior Advisory Committee, 75th Anniversary Planning Subcommittee, MSASP Westside Development Subcommittee, Joint Schools Subcommittee.

CLOSED SESSION

The public will have an opportunity to comment before the consideration of these items. Following the meeting a report of action from Closed Session will be provided if required.

- None

ADJOURN CITY COUNCIL

