

CULTURAL ARTS ADVISORY COMMITTEE MEETING AGENDA

Monday, October 27, 2025, 10:00 a.m.

Recreation Center, Conference Room B, 477 Lincoln Circle, Millbrae, CA 94030

I. CALL TO ORDER/ROLL CALL

LAND ACKNOWLEDGEMENT – The Millbrae City Council acknowledges that we occupy the unceded ancestral, traditional, and contemporary homeland of the Ramaytush Ohlone peoples, who are the original inhabitants of the San Francisco Peninsula. We wish to pay our respects to the Ancestors and Relatives of the Ramaytush Community and to affirm their sovereign rights as First Peoples. We recognize that the Ramaytush Ohlone have lived in harmony with nature for millennia and that to achieve a truly ecologically sustainable future for Millbrae, we must embrace Indigenous traditional ecological knowledge in how we care for the city's lands, waters, and all its people. We will continue to uplift and foster a meaningful relationship with the Ramaytush Ohlone community, and we encourage all to visit www.ramaytush.org to learn more about the Ramaytush Ohlone people.

II. APPROVAL OF MINUTES – Approval of [meeting minutes from September 22, 2025](#)

III. PUBLIC COMMUNICATION - Reserved for persons wishing to comment on any item not appearing on the agenda. Fill out a speaker request slip. Public Communication is limited to thirty (30) minutes, with each speaker given at most three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak.

IV. CITY COUNCIL UPDATE – Report from City Council Liaison

V. EXISTING BUSINESS

a. Art Show – Continued Discussion (Subcommittee: Jessica Cecena & John Hippely)

- i. Saturday, May 9, 2026. 10:00 a.m. to 3:00 p.m.
- ii. Great Hall North & South – the same layout as 2025
- iii. Committee Member Germain will request Mills High School band to play.
- iv. Switch the awards from Visa to Amazon gift cards.
- v. Keep the ribbon awards for the winners
- vi. Subcommittee will assign a photographer and videographer
- vii. Vendor Waiver – updated and can be viewed at bit.ly/millbraeeventvendorapp

b. Día de los Muertos – Subcommittee: Nicole Germain & John Hippely

- i. Friday, November 7, 2025, 6:00 to 8:00 p.m. in the Great Hall
- ii. Community Ofrenda Dates – October 30 until November 7
 - i. The ofrenda setup will take place on October 30, 2025, at 10:00 a.m.
 - ii. The subcommittee members will be present during the setup
- iii. Inventory Check
 - i. The subcommittee reviewed the display from 2023 and will email Geofrey if any items are needed or missing.
 - ii. The subcommittee will email Geofrey about missing items for the event.
 - iii. Items for purchase:
 - i. Mexican Hot Chocolate
 - ii. Mexican Pastries
 - iii. Marigold Flowers (plants)
- iv. Payment and budget review
 - i. Ana Perillo -- \$200
 - ii. Latino Mentor Program -- \$200
- v. Vendors
 - Vendor Waiver – updated and can be viewed at bit.ly/millbraeeventvendorapp
- vi. The Millbrae Public Library will donate books for the Dia De Los Muertos event.
- vii. The Leos will volunteer to do face painting for the kids.

c. Legacy Tile Project

- i. The retaining wall at the Central Park Playground can accommodate 172 7.5" x 7.5" square tiles.
- ii. All Fired Up offers tiles in 2 sizes: 4" or 6" square tiles.

d. Action Item: Recommendation of MCAAC combining with CEAC

- i. The committee voted to discuss combining MCAAC with CEAC further.
- ii. Committee Member Germain made a motion to discuss combining the MCAAC with CEAC further, and Vice-Chair Cecena seconded the motion. Vote: 3-0-0

e. Happy Picasso Proposal discussion

VI. NEW BUSINESS

- a. Action Item: November Meeting (Thanksgiving Day week) & December Meeting (Christmas Day week)

VII. STAFF ANNOUNCEMENT – Report from Staff Liaison

- a. November

- i. 7 – 6:00 p.m. – Día de los Muertos Celebration, Millbrae Recreation Center, Great Hall
- ii. 11 – Veterans Day Holiday (Recreation Center Closed)
- iii. 27 & 28 – Thanksgiving Holiday (Recreation Center Closed)

VIII. SUBCOMMITTEE REPORTS

IX. ADJOURNMENT