

MILLBRAE CITY COUNCIL
REGULAR MEETING AGENDA
October 24, 2023
7:00 PM

In Person Meeting Location:

Millbrae Council Chambers
621 Magnolia Avenue
Millbrae, California

Teleconference via Zoom:

<https://us02web.zoom.us/j/81399368182>

For dial-in comments, call 1-669-444-9171

Meeting ID: 813 9936 8182

INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:

Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

THIS MEETING WILL BE HELD IN-PERSON in accordance with the Ralph M. Brown Act and limitations prescribed by State law. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. If technical issues arise with Zoom or the phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449 for elected officials. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on www.mctv.tv.

Members of the public are encouraged to provide comments. To maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

PUBLIC COMMENT: In person speakers will be called first, followed by any virtual attendees.

In person speakers to fill out a speaker request slip and turn it into the City Clerk.

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select "Join a Meeting" and enter Meeting ID: 813 9936 8182. Use the "Raise Hand" feature to request to speak. For dial-in comments, call 1-669-444-9171, enter Meeting ID: 813 9936 8182, and press *6 to request to speak.

City Council agendas may be previewed on Millbrae Community Television Cable Channel 27

and the City website [<http://www.ci.millbrae.ca.us>] materials related to an agenda item that are submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 621 Magnolia Avenue, Millbrae, CA 94030, Monday-Friday from 8:30 a.m. to 5:00 p.m.

CALL TO ORDER MILLBRAE CITY COUNCIL

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. CEREMONIAL/PRESENTATION

- [Proclamation Proclaiming the Month of November as Native American Heritage Month](#)
- [Proclamation Proclaiming November 11, 2022 as Veterans' Day](#)
- [Proclamation Proclaiming November 13-19 as United Against Hate Week](#)

[Download Millbrae United Against Hate Poster \(PDF\)](#)
- [Proclamation Proclaiming October as Domestic Violence Awareness Month](#)
- [CORA Speak Up Campaign Presentation](#)
- [Millbrae and Burlingame Shoreline Area Protection and Enhancement Project Update](#)

2. AGENDA OVERVIEW/STAFF BRIEFING

- [Calendar of events - INFORMATIONAL](#)
- [Report of bills and claims - INFORMATIONAL](#)

3. APPROVAL OF MINUTES

- [Regular meeting minutes of June 27, 2023 - ACTION](#)
- [Regular meeting minutes of July 11, 2023 - ACTION](#)

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- None

PUBLIC COMMUNICATION

Reserved for persons wishing to comment on any item not appearing on the agenda but must address matters within the subject matter jurisdiction of the City. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public

communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

CONSENT CALENDAR

5. Receive and File Monthly General Fund Financial Report for the Period Ending September 30, 2023 - ACTION

6. Waive the Second Reading and Enact an Ordinance Amending the Millbrae Municipal Code Sections 8.05.1200 (Notice/Delinquent Accounts/Shutoffs/ Reconnection) and 8.05.1260 (Discontinuation of Water Service) - ACTION

7. Resolution Approving Salary and Benefit Modifications for Unrepresented Management and Confidential Employees - ACTION

PUBLIC HEARING

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

- None

EXISTING BUSINESS

8. Millbrae Homelessness Engagement Local Program (H.E.L.P.) Quarter 3 Update - ACTION

Presentation

9. Review and Recommend for Adoption by the City Council Amendments to Title 8, Public Works, Chapter 8.65 of the Millbrae Municipal Code, Prohibiting the Installation of Synthetic Grass and Artificial Turf Landscaping - ACTION

Presentation

10. Overview of Signalized Intersection at Millbrae Avenue and Magnolia Avenue - ACTION

Presentation

11. Return as requested for action and direction regarding the Council Protocols on the Office Rotation of Mayor and Vice Mayor and continued discussion of selection of Mayor and Vice Mayor from the October 10 City Council Meeting - ACTION

NEW BUSINESS

12. Resolution Supporting the City of Millbrae El Camino Real (Highway 82) Complete Street Project and Authorizing Submittal of an Application for the San Mateo County Transportation Authority's 2023 Measure A and Measure W Highway Call for Projects - ACTION

Presentation

13. Resolution Authorizing City Manager to Execute the Program Supplemental Agreement No. F012 to Administering Agency-State Agreement for Federal Aid Projects No. 04-5299F15 for Traffic Calming on Park Blvd, San Anselmo Ave, and Santa Teresa Way - ACTION

Presentation

14. Discussion and Consider Appointments to the Planning Commission - ACTION

COUNCIL COMMENTS

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

- Mayor Schneider

Bay Area Water Supply and Conservation Agency (Bay Area Regional Water System Policy Committee), Bay Area Regional Water System Financing Authority, Airport Community Roundtable, San Mateo County Council of Cities, C/CAG Bicycle Pedestrian Advisory Committee, CalCities Transportation Communication & Public Works Policy Committee, CA Statewide Commission on Recycling Markets & Curbside Recycling, Millbrae Chamber of Commerce Liaison, San Mateo County Office of Emergency Services Council, Mayor's Civic Coordinating Council, Community Enhancement Advisory Committee, Millbrae Parks and Recreation Subcommittee - BPAC, Budget/Finance Subcommittee, Public Safety Subcommittee, Infrastructure, Climate Change, Sea Level Rise Subcommittee, Eastside Specific Plan Subcommittee, Legislative Subcommittee.

- Vice Mayor Goodman

ABAG General Assembly, San Mateo County Library JPA Governing Board, San Mateo County Pre-Hospital Emergency Medical Services JPA, Millbrae Cultural Arts Advisory Committee, Millbrae Sister Cities Commission, Budget/Finance Subcommittee, Commission/Committee Interview Subcommittee, Public Safety Subcommittee, Technology Subcommittee, Social Equity and Cultural Inclusion Subcommittee.

- Councilmember Fung

HEART Board of Directors, HEART Member Agency Committee, Peninsula Clean Energy Joint Powers Authority Board of Directors, C/CAG Legislative Committee, Millbrae Community Television Liaison, Millbrae Youth Advisory Committee, 75th Anniversary Planning Subcommittee, Commission/Committee Interview Subcommittee, Homelessness Subcommittee, MSASP Westside Development Subcommittee, Social Equity and Cultural Inclusion Subcommittee, Legislative Subcommittee.

- Councilmember Cahalan

C/CAG Airport Land Use Committee, Peninsula Traffic Congestion Relief Alliance Board of Directors, Millbrae Parks and Recreation Commission, Homelessness Subcommittee, Climate Change, Sea Level Rise Subcommittee, Technology Subcommittee, Eastside Specific Plan Subcommittee, Joint Schools Subcommittee.

- Councilmember Papan

C/CAG Board of Directors, Metropolitan Transportation Commission (Bay Area Toll Authority, Administration Committee, Planning and Allocation Committee, Bay Area Housing Finance Authority, and Bay Area Infrastructure Finance Authority), C/CAG Congestion Management and Environmental Quality, C/CAG Legislative Committee, San Mateo County Express Lanes Joint Powers Authority, Resource Management and Climate Protection Committee, Caltrain Local Policymakers Group, Millbrae Economic Vitality Advisory Committee, Millbrae Senior Advisory Committee, 75th Anniversary Planning Subcommittee, MSASP Westside Development Subcommittee, Joint Schools Subcommittee.

CLOSED SESSION

The public will have an opportunity to comment before the consideration of these items. Following the meeting a report of action from Closed Session will be provided if required.

1. Conference with Legal Counsel - Anticipated Litigation

Government Code Section 54956.9(d)(4); One (1) Case

ADJOURN CITY COUNCIL