

MILLBRAE CITY COUNCIL
REGULAR MEETING AGENDA
October 10, 2023
7:00 PM

In Person Meeting Location:

Millbrae Council Chambers
621 Magnolia Avenue
Millbrae, California

Teleconference via Zoom:

<https://us02web.zoom.us/j/81399368182>

For dial-in comments, call 1-669-444-9171

Meeting ID: 813 9936 8182

INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:

Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

THIS MEETING WILL BE HELD IN-PERSON in accordance with the Ralph M. Brown Act and limitations prescribed by State law. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. If technical issues arise with Zoom or the phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449 for elected officials. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on www.mctv.tv.

Members of the public are encouraged to provide comments. To maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

PUBLIC COMMENT: In person speakers will be called first, followed by any virtual attendees.

In person speakers to fill out a speaker request slip and turn it into the City Clerk.

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select "Join a Meeting" and enter Meeting ID: 813 9936 8182. Use the "Raise Hand" feature to request to speak. For dial-in comments, call 1-669-444-9171, enter Meeting ID: 813 9936 8182, and press *6 to request to speak.

City Council agendas may be previewed on Millbrae Community Television Cable Channel 27

and the City website [<http://www.ci.millbrae.ca.us>] materials related to an agenda item that are submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 621 Magnolia Avenue, Millbrae, CA 94030, Monday-Friday from 8:30 a.m. to 5:00 p.m.

CALL TO ORDER MILLBRAE CITY COUNCIL

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. CEREMONIAL/PRESENTATION

- Commendation recognizing Central County Fire Department Chief Burce Barron

2. AGENDA OVERVIEW/STAFF BRIEFING

- Calendar of events - INFORMATIONAL
- Report of bills and claims - INFORMATIONAL
- Report out from September 26, 2023 Closed Session

3. APPROVAL OF MINUTES

- Special meeting minutes of May 12, 2023 - ACTION
- Special meeting minutes of May 23, 2023 - ACTION
- Regular meeting minutes of May 23, 2023 - ACTION
- Special meeting minutes of June 13, 2023 - ACTION
- Regular meeting minutes of June 13, 2023 - ACTION
- Special meeting minutes of June 27, 2023 - ACTION

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- None

PUBLIC COMMUNICATION

Reserved for persons wishing to comment on any item not appearing on the agenda but must address matters within the subject matter jurisdiction of the City. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

CONSENT CALENDAR

5. Approve, by Motion, the Quarterly Investments Schedule for the Fourth Quarter of Fiscal Year 2022-23 - ACTION

6. Approve, by motion, a request from the Millbrae Lions Club for the use of the Millbrae Recreation Center's Fitness Room and Great Hall for the Monster Mash and Bash Event on October 28, 2023 - ACTION

7. Approve, by motion, a request from the Millbrae Cultural Committee for parking lot and street closures, and fee waivers for the Lunar New Year Festival on February 17, 2024 - ACTION

8. Informational Report for the 2023/2024 Mayor and Vice Mayor Rotation - INFORMATIONAL

9. Bayside Manor Park and Marina Park Upgrades Project Update Regarding Playground Equipment - ACTION

PUBLIC HEARING

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

- None

EXISTING BUSINESS

- None

NEW BUSINESS

10. Discussion and direction regarding a draft Memorandum of Understanding Between San Mateo County and the City of Millbrae Regarding the County's Acquisition and Management of the La Quinta Inn & Suites for Permanent Supportive Housing - ACTION

11. Update of the El Camino Real/Millbrae Avenue Landscape Median Improvements Project and Design Charrette - ACTION

12. Waive the First Reading and Introduce an Ordinance Amending the Millbrae Municipal

COUNCIL COMMENTS

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

- Mayor Schneider

Bay Area Water Supply and Conservation Agency (Bay Area Regional Water System Policy Committee), Bay Area Regional Water System Financing Authority, Airport Community Roundtable, San Mateo County Council of Cities, C/CAG Bicycle Pedestrian Advisory Committee, CalCities Transportation Communication & Public Works Policy Committee, CA Statewide Commission on Recycling Markets & Curbside Recycling, Millbrae Chamber of Commerce Liaison, San Mateo County Office of Emergency Services Council, Mayor's Civic Coordinating Council, Community Enhancement Advisory Committee, Millbrae Parks and Recreation Subcommittee - BPAC, Budget/Finance Subcommittee, Public Safety Subcommittee, Infrastructure, Climate Change, Sea Level Rise Subcommittee, Eastside Specific Plan Subcommittee, Legislative Subcommittee.

- Vice Mayor Goodman

ABAG General Assembly, San Mateo County Library JPA Governing Board, San Mateo County Pre-Hospital Emergency Medical Services JPA, Millbrae Cultural Arts Advisory Committee, Millbrae Sister Cities Commission, Budget/Finance Subcommittee, Commission/Committee Interview Subcommittee, Public Safety Subcommittee, Technology Subcommittee, Social Equity and Cultural Inclusion Subcommittee.

- Councilmember Fung

HEART Board of Directors, HEART Member Agency Committee, Peninsula Clean Energy Joint Powers Authority Board of Directors, C/CAG Legislative Committee, Millbrae Community Television Liaison, Millbrae Youth Advisory Committee, 75th Anniversary Planning Subcommittee, Commission/Committee Interview Subcommittee, Homelessness Subcommittee, MSASP Westside Development Subcommittee, Social Equity and Cultural Inclusion Subcommittee, Legislative Subcommittee.

- Councilmember Cahalan

C/CAG Airport Land Use Committee, Peninsula Traffic Congestion Relief Alliance Board of Directors, Millbrae Parks and Recreation Commission, Homelessness Subcommittee, Climate Change, Sea Level Rise Subcommittee, Technology Subcommittee, Eastside Specific Plan Subcommittee, Joint Schools Subcommittee.

- Councilmember Papan

C/CAG Board of Directors, Metropolitan Transportation Commission (Bay Area Toll Authority, Administration Committee, Planning and Allocation Committee, Bay Area Housing Finance Authority, and Bay Area Infrastructure Finance Authority), C/CAG Congestion Management and Environmental Quality, C/CAG Legislative Committee, San Mateo County Express Lanes Joint Powers Authority, Resource Management and Climate Protection Committee, Caltrain Local

Policymakers Group, Millbrae Economic Vitality Advisory Committee, Millbrae Senior Advisory Committee, 75th Anniversary Planning Subcommittee, MSASP Westside Development Subcommittee, Joint Schools Subcommittee.

CLOSED SESSION

The public will have an opportunity to comment before the consideration of these items. Following the meeting a report of action from Closed Session will be provided if required.

- None

ADJOURN CITY COUNCIL

The City Council meeting will be closed in memory of the honorable Senator Dianne Feinstein.