

Millbrae City Council  
Regular Meeting Agenda  
September 26, 2023  
7:00 p.m.

<p><b>In Person Meeting Location:</b></p> <p>Millbrae Council Chambers</p> <p>621 Magnolia Avenue</p> <p>Millbrae, California</p>	<p style="text-align:center"><b>Teleconference via</b></p> <p><b>Zoom:</b> <a href="https://us02web.zoom.us/j/81399368182">https://us02web.zoom.us/j/81399368182</a></p> <p style="text-align:center"><b>For dial-in comments, call 1-669-444-9171</b></p> <p style="text-align:center"><b>Meeting ID: 813 9936 8182</b></p>
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**INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:**

Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

THIS MEETING WILL BE HELD IN-PERSON in accordance with the Ralph M. Brown Act and limitations prescribed by State law. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. If technical issues arise with Zoom or the phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449 for elected officials. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on [www.mctv.tv](http://www.mctv.tv).

Members of the public are encouraged to provide comments. To maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

PUBLIC COMMENT: In person speakers will be called first, followed by any virtual attendees.

In person speakers to fill out a speaker request slip and turn it into the City Clerk.

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select “Join a Meeting” and enter Meeting ID: 813 9936 8182. Use the “Raise Hand” feature to request to speak. For dial-in comments, call 1-669-444-9171, enter Meeting ID: 813 9936 8182, and press \*6 to request to speak.

City Council agendas may be previewed on Millbrae Community Television Cable Channel 27 and the City website [<http://www.ci.millbrae.ca.us>] materials related to an agenda item that are submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk’s Office at 621 Magnolia Avenue, Millbrae, CA 94030, Monday-Friday from 8:30 a.m. to 5:00 p.m.

## **CALL TO ORDER MILLBRAE CITY COUNCIL**

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

### **1. CEREMONIAL/PRESENTATION**

- [Proclamation Proclaiming the Month of September as National Preparedness Month](#)
- [Proclamation Proclaiming the Month of September as Prostate Cancer Awareness](#)

Month

- Proclamation Proclaiming the Month of October 2023 as National Community Planning Month
- Proclamation Proclaiming the Month of October 2023 as Fire Prevention Month
- Certificates of Commendation for Youth Legislative Parliamentary Program Leaders

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of events - INFORMATIONAL
- Report of bills and claims - INFORMATIONAL

3. **APPROVAL OF MINUTES**

- Special meeting minutes of May 9, 2023 - ACTION
- Regular meeting minutes of May 9, 2023 - ACTION

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- None

**PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

**CONSENT CALENDAR**

5. Receive and File Monthly General Fund Financial Report for the Period Ending August 31, 2023 - INFORMATIONAL
  
6. Adopt a Resolution authorizing the City Manager or designee to execute an amendment with the County of San Mateo to provide Police Services in an amount not to exceed \$8,823,646 for the period of July 1, 2023 through June 30, 2024 - ACTION

7. Adopt a Resolution authorizing the City Manager to execute the First Amendment to the Agreement for State Legislative Advocacy and Lobbying Services with Nielsen Merksamer Parrinello Gross & Leoni LLP - ACTION

8. Adopt a Resolution Awarding a Construction Services Agreement to I&A Contractor for the Millbrae Library and City Hall Roof Project and Appropriating Additional Project Budget in the amount of \$195,500 from the General Fund Balance - ACTION

### **PUBLIC HEARING**

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

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### **EXISTING BUSINESS**

9. Adopt a Resolution Approving the Social Equity Framework as part of the City's Social Equity Plan - ACTION

10. Study session to review and provide input on the draft parklet program guidelines - ACTION

- [Presentation](#)

11. New City Website Launch Presentation - ACTION

### **NEW BUSINESS**

12. Discussion and Consider Appointment of Park & Recreation Commission - ACTION

- [Presentation](#)

13. Review and Approve City's Response to the Grand Jury Report: "Bike Safety in San Mateo County: Making Bicycling Safer in the County" - ACTION

- [Presentation](#)

**COUNCIL COMMENTS**

**CLOSED SESSION**

The public will have an opportunity to comment before the consideration of these items. Following the meeting a report of action from Closed Session will be provided if required.

1. Conference with Legal Counsel - potential litigation - Government Code section 54956.9, subdivision (d)(4).
2. Conference with Real Property Negotiators: Tom Williams, City Manager and Andrew Mogensen, Community Development Director

**Closed Session held pursuant to Government Code §54956.8**

**Property Location:** 100 El Camino Real (APN 024-335-100), Parcel D-Linden-1 (APN 024-337-100), the Kiss & Ride lot (APN 093-352-030), 110-120 El Camino Real (APN 024-335-090; 024-335-080), and 10 El Camino Real (APN 024-336-030)

**Parties:** Calvano Millbrae One, LLC

**Under Negotiation:** Price and Terms of Lease of Property and Property Exchange

**ADJOURN CITY COUNCIL**

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