



**MILLBRAE SISTER CITIES COMMISSION
MEETING AGENDA
September 25, 2023
6:30 PM**

**Millbrae Recreation Center, Conference Room B
477 Lincoln Circle, Millbrae, CA 94030**

CALL TO ORDER MILLBRAE SISTER CITIES COMMISSION

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **AGENDA OVERVIEW**

2. **APPROVAL OF MINUTES**

a) Regular Meeting Minutes of July 24, 2023 – ACTION

3. **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Sister Cities Commission or the members of the public in Millbrae.

4. **TREASURER REPORT**

5. **EXISTING BUSINESS**

- a) Olive Tree Plaque Update
- b) Cherry Tree Garden
 - Full project idea needed to go to Council.
 - Possible subcommittee.

6. **NEW BUSINESS**

a) Japanese Culture Festival – Sister Cities booth volunteers

7. **STAFF ANNOUNCEMENTS**

- a) Millbrae Goes to the Movies moves indoors (Millbrae Recreation Center – Great Hall) for the fall/winter/spring! Movies will be shown on the 2nd Friday, every other month from October to April. Next showing is October 13, 2023, at 6:30pm: Movie TBD.
- b) Beats, Brews, and Vines continues on Broadway this summer between Hillcrest Blvd and La Cruz Ave. 3rd Thursdays of each month from June-October (except July will be on the July 4). Next event is October 19, 2023.
- c) Millbrae Japanese Culture Festival hosted by the Japanese Culture Festival Committee is scheduled to take place on Sunday, October 1, 2023, from 10:30am-4:30pm at the Millbrae Library Plaza.
- d) Millbrae Kids Carnival hosted by the Rotary Club of Millbrae is scheduled to take place on Sunday, October 29, 2023, from 11:00am-1:00pm at Rotary Park.

8. **COMMITTEE MEMBER REPORTS**

9. **CITY COUNCIL UPDATE**

10. **ADJOURN SISTER CITIES COMMISSION**

City of Millbrae Mission Statement: “Enhancing the quality of life in our shared community, providing great services, encouraging community engagement, fostering economic growth, and embracing cultural diversity in a safe environment.”

a) Next scheduled meeting – October 23, 2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ROLAND TIANCO AT (650) 259-2371. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

LANGUAGE INTERPRETERS: LANGUAGE SERVICE IS AVAILABLE AT ALL REGULAR AND SPECIAL COUNCIL MEETINGS IF MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TO HELP ENSURE AVAILABILITY. FOR MORE INFORMATION OR TO REQUEST SERVICE, PLEASE CALL ROLAND TIANCO AT (650) 259-2371.

所有常規及特別市議會會議（COUNCIL MEETINGS）都可以提供中文的語言翻譯服務。需要翻譯服務的人士，必須在會議前最少48小時提出申請。如想了解更多資訊或申請有關服務，請致電 (650) 259-2371 聯絡陳姑娘。

INTÉRPRETES DE IDIOMAS: El servicio de idiomas está disponible en chino en todas las reuniones regulares y especiales del Consejo si se realiza al menos 48 horas antes de la reunión para ayudar a garantizar la disponibilidad. Para obtener más información o para solicitar servicio, llame a Roland Tianco al 650-259-2371. (Reuniones del Consejo)

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE SISTER CITIES COMMISSION AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE RECREATION OFFICE AT 477 LINCOLN CIRCLE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 A.M. TO 5:00 P.M.