

CULTURAL ARTS ADVISORY **COMMITTEE**

MEETING AGENDA

Monday, August 25, 2025, 10:00 a.m.

Recreation Center, Conference Room A, 477 Lincoln Circle, Millbrae, CA 94030

I. CALL TO ORDER/ROLL CALL

LAND ACKNOWLEDGEMENT – The Millbrae City Council acknowledges that we occupy the unceded ancestral, traditional, and contemporary homeland of the Ramaytush Ohlone peoples, who are the original inhabitants of the San Francisco Peninsula. We wish to pay our respects to the Ancestors and Relatives of the Ramaytush Community and to affirm their sovereign rights as First Peoples. We recognize that the Ramaytush Ohlone have lived in harmony with nature for millennia and that to achieve a truly ecologically sustainable future for Millbrae, we must embrace Indigenous traditional ecological knowledge in how we care for the city's lands, waters, and all its people. We will continue to uplift and foster a meaningful relationship with the Ramaytush Ohlone community, and we encourage all to visit www.ramaytush.org to learn more about the Ramaytush Ohlone people.

II. APPROVAL OF MINUTES – Approval of [special meeting minutes from July 14, 2025](#)

III. PUBLIC COMMUNICATION - *Reserved for persons wishing to comment on any item not appearing on the agenda. Fill out a speaker request slip. Public Communication is limited to thirty (30) minutes, with each speaker given at most three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak.*

IV. CITY COUNCIL UPDATE – Report from City Council Liaison

V. EXISTING BUSINESS

a. Art Show – Discussion

- i. Saturday, May 9, 2026. 10:00 a.m. to 3:00 p.m.
- ii. Great Hall North & South – the same layout as 2025
- iii. Request Mills High School band to play again.
- iv. Switch the awards from Visa to Amazon gift cards.
- v. Keep the ribbon awards for the winners
- vi. Assign a photographer and videographer

b. Día de los Muertos.

- i. Subcommittee: Nicole Germain & John Hippely
 - Present the event plan to the committee

- ii. Friday, November 1, 2025, in the Great Hall and Fitness Room

c. Legacy Tile Project

- i. The retaining wall at the Central Park Playground can accommodate 172 7.5" x 7.5" square tiles
- ii. All Fired Up offers tiles in 2 sizes: 4" or 6" square tiles.

VI. NEW BUSINESS

- a. Chair and Vice-Chair election

VII. STAFF ANNOUNCEMENT – Report from Staff Liaison

a. August:

- i. 30th & 31st – Art & Wine Festival
 - o Downtown Millbrae
 - o 10:00 a.m.-5:00 p.m.

b. September

- i. 4th – Mills Estate Park Community Input Meeting (2/2)
- ii. 12th – Millbrae Goes to the Movies
- iii. 13th – Relay for Life

VIII. SUBCOMMITTEE REPORTS

IX. ADJOURNMENT

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE GET IN TOUCH WITH GEOFFREY GABRIEL AT (650) 259-2478. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

LANGUAGE INTERPRETERS: Language service is available at all regular and special Council meetings if made at least 48 hours in advance of the meeting to help ensure availability. For more information or to request service, please call GEOFFREY GABRIEL AT (650) 259-2478.

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INTÉRPRETES DE IDIOMAS: El servicio de idiomas está disponible en chino en todas las reuniones regulares y especiales del Consejo si se realiza al menos 48 horas antes de la reunión para ayudar a garantizar la disponibilidad. Para obtener más información o para solicitar servicio, llame a GEOFFREY GABRIEL al (650) 259-2365. (Reuniones del Consejo)

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CULTURAL ARTS ADVISORY COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE RECREATION DEPARTMENT'S OFFICE AT 623 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 a.m. TO 5:00 p.m.