

**Millbrae City Council Meeting**  
**July 25, 2023 Agenda**

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| <b>In Person Meeting Location:</b><br><br>Millbrae Council Chambers<br><br>621 Magnolia Avenue<br><br>Millbrae, California | <b>Teleconference via</b><br><b>Zoom:</b> <a href="https://us02web.zoom.us/j/81399368182">https://us02web.zoom.us/j/81399368182</a><br><b>For dial-in comments, call 1-669-444-9171</b><br><br><b>Meeting ID: 813 9936 8182</b> |
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**INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:**

“Wordly” can translate into 25+ different languages! To access translation during the meeting, please scan the QR Code or click this <https://attend.wordly.ai/join/NZBM-4165>. Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Pursuant to the Ralph M. Brown Act, THIS MEETING WILL BE HELD BOTH IN-PERSON and VIRTUALLY pursuant to limitations prescribed by State law. If a technical issue arises with Zoom or the phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449 for elected officials. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on [www.mctv.tv](http://www.mctv.tv).

Members of the public are encouraged to provide comments. To maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

**PUBLIC COMMENT:** In person speakers will be called first, followed by any virtual attendees.

In person speakers to fill out a speaker request slip and turn it into the City Clerk.

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select “Join a Meeting” and enter Meeting ID: 813 9936 8182. Use the “Raise Hand” feature to request to speak. For dial-in comments, call 1-669-444-9171, enter Meeting ID: 813 9936 8182, and press \*6 to request to speak.

City Council agendas may be previewed on Millbrae Community Television Cable Channel 27 and the City website [www.ci.millbrae.ca.us] materials related to an agenda item that are submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 621 Magnolia Avenue, Millbrae, CA 94030, Monday-Friday from 8:30 a.m. to 5:00 p.m.

## **CALL TO ORDER MILLBRAE CITY COUNCIL**

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

### **1. CEREMONIAL/PRESENTATION**

- [Proclamation Proclaiming September 4, 2023 as Labor Day](#)
- [Proclamation Proclaiming September 11 as Patriot Day and National Day of Service and Remembrance](#)
- [Commendation for Ann Kirkbride](#)
- [California vs Hate Presentation](#)
- [San Mateo Sheriff's Office Update](#)
- [SAL's Food Wine and Hero Event](#)

### **2. AGENDA OVERVIEW/STAFF BRIEFING**

- [Calendar of events - INFORMATIONAL](#)
- [Report of bills and claims - INFORMATIONAL](#)
- Report out from July 19, 2023 Closed Session

### **3. APPROVAL OF MINUTES**

- [Special meeting minutes of April 11, 2023 - ACTION](#)
- [Regular meeting minutes of April 11, 2023 - ACTION](#)

### **4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- None

## **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

## **CONSENT CALENDAR**

5. Receive and File Monthly General Fund Financial Report for the Period Ending June 30, 2023 - INFORMATIONAL

6. Approve by motion, a request from the Millbrae Education Foundation (MEF) for the use of the Recreation Center Great Hall, Fitness Center, and fee waivers for the MEF Holiday Boutique on December 9, 2023 - ACTION

7. Adoption of a Resolution approving a Lease for Outdoor Advertising Display Sign by and between the City of Millbrae and OUTFRONT Media, LLC., and authorize its execution by the City Manager or designee - ACTION

8. Adoption of a Resolution Authorizing Collection of Fiscal Year 2023-2024 Stormwater Fees on the San Mateo County Tax Roll - ACTION

9. Adoption of a Resolution Authorizing the City Manager or designee to execute a Professional Service Agreement with GHD Consultants for the Design of Water Pollution Control Plant - Sludge Thickener System Rehabilitation Project - ACTION

10. Adoption of a Resolution Amending the Memorandum of Understanding between the City of Millbrae and the Teamsters Local 856 Miscellaneous and Sanitation Units effective July 1, 2023 through June 30, 2025 - ACTION

## **PUBLIC HEARING**

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

11. Continuation of July 11, 2023 meeting - Waive the first reading and introduce an ordinance Amending to Title 10, "Planning and Zoning," Chapter 10.05 "Zoning," Article II "Definitions," Article XXXII "Accessory Dwelling Units," and Adding Article XXXV "Objective Standards and Affordability Requirements for Two-Unit Residential Developments and Urban Lot Splits in Single-Family Residential Zones" to Comply with the Requirements of Senate Bill 9 - ACTION

- Presentation

## **EXISTING BUSINESS**

12. Self Help for the Elderly Semi-Annual Update - INFORMATIONAL

- Presentation

13. Adoption of a Resolution Awarding a Construction Contract to VNH Builders of Burlingame, CA for the Millbrae Library Makerspace Project - ACTION

- Presentation

## **NEW BUSINESS**

14. Adoption of a Resolution Rescinding Water Shortage Emergency and Enacting the City's 2020 Water Shortage Contingency Plan, Stage Two, Resolution 22-41 Adopted on June 14, 2022; and Enacting Water Shortage Contingency Plan, Stage One - ACTION

- Presentation

15. Adoption of a Resolution to Amend the Youth Advisory Committee Bylaws to Increase the Committee Membership to Nine Members and One Alternate - ACTION

- Presentation

16. Consider Appointments to Cultural Arts Advisory Committee, Economic Vitality Advisory Committee, and Youth Advisory Committee - ACTION

- Presentation

17. Establishment of the Legislative Council Subcommittee and Appoint Members - ACTION

- Presentation

## **COUNCIL COMMENTS**

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

### **• Mayor Schneider**

Bay Area Water Supply and Conservation Agency (Bay Area Regional Water System Policy Committee), Bay Area Regional Water System Financing Authority, Airport Community Roundtable, San Mateo County Council of Cities, C/CAG Bicycle Pedestrian Advisory Committee, CalCities Transportation Communication & Public Works Policy Committee, CA Statewide Commission on Recycling Markets & Curbside Recycling, Millbrae Chamber of Commerce Liaison, San Mateo County Office of Emergency Services Council, Mayor's Civic Coordinating Council, Community Enhancement Advisory Committee, Millbrae Parks and Recreation Subcommittee - BPAC, Budget/Finance Subcommittee, Public Safety Subcommittee, Infrastructure, Climate Change, Sea Level Rise Subcommittee, Eastside Specific Plan Subcommittee.

### **• Vice Mayor Goodman**

ABAG General Assembly, San Mateo County Library JPA Governing Board, San Mateo County Pre-Hospital Emergency Medical Services JPA, Millbrae Cultural Arts Advisory Committee, Millbrae Sister Cities Commission, Budget/Finance Subcommittee, Commission/Committee Interview Subcommittee, Public Safety Subcommittee, Technology Subcommittee, Social Equity and Cultural Inclusion Subcommittee.

### **• Councilmember Fung**

HEART Board of Directors, HEART Member Agency Committee, Peninsula Clean Energy Joint Powers Authority Board of Directors, C/CAG Legislative Committee, Millbrae Community Television Liaison, Millbrae Youth Advisory Committee, 75<sup>th</sup> Anniversary Planning Subcommittee, Commission/Committee Interview Subcommittee, Homelessness Subcommittee, MSASP Westside Development Subcommittee, Social Equity and Cultural Inclusion Subcommittee.

• **Councilmember Cahalan**

C/CAG Airport Land Use Committee, Peninsula Traffic Congestion Relief Alliance Board of Directors, Millbrae Parks and Recreation Commission, Homelessness Subcommittee, Climate Change, Sea Level Rise Subcommittee, Technology Subcommittee, Eastside Specific Plan Subcommittee, Joint Schools Subcommittee.

• **Councilmember Papan**

C/CAG Board of Directors, Metropolitan Transportation Commission (Bay Area Toll Authority, Administration Committee, Planning and Allocation Committee, Bay Area Housing Finance Authority, and Bay Area Infrastructure Finance Authority), C/CAG Congestion Management and Environmental Quality, C/CAG Legislative Committee, San Mateo County Express Lanes Joint Powers Authority, Resource Management and Climate Protection Committee, Caltrain Local Policymakers Group, Millbrae Economic Vitality Advisory Committee, Millbrae Senior Advisory Committee, 75<sup>th</sup> Anniversary Planning Subcommittee, MSASP Westside Development Subcommittee, Joint Schools Subcommittee.

**CLOSED SESSION**

The public will have an opportunity to comment before the consideration of these items. Following the meeting a report of action from Closed Session will be provided if required.

- None

**ADJOURN CITY COUNCIL**