

MILLBRAE CITY COUNCIL REGULAR MEETING AGENDA - May 9, 2023 AT 7:00 PM - REVISED

5/9/2023 to revise ceremonial item.

<b>In Person Meeting Location:</b>  Millbrae Council Chambers  621 Magnolia Avenue  Millbrae, California	<b>Teleconference via</b>  <b>Zoom:</b> <a href="https://us02web.zoom.us/j/81399368182">https://us02web.zoom.us/j/81399368182</a>  <b>For dial-in comments, call 1-669-444-9171</b>  <b>Meeting ID: 813 9936 8182</b>
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**INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:**

“Wordly” can translate into 25+ different languages! To access translation during the meeting, please scan the QR Code or click this <https://attend.wordly.ai/join/NZBM-4165>. Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Pursuant to the Ralph M. Brown Act, THIS MEETING WILL BE HELD BOTH IN-PERSON and VIRTUALLY pursuant to limitations prescribed by State law. If a technical issue arises with Zoom or the phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449 for elected officials. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on [www.mctv.tv](http://www.mctv.tv).

Members of the public are encouraged to provide comments. To maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

PUBLIC COMMENT: In person speakers will be called first, followed by any virtual attendees.

**In person speakers to fill out a speaker request slip and turn it into the City Clerk.**

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select “Join a Meeting” and enter Meeting ID: 813 9936 8182. Use the “Raise Hand” feature to request to speak. For dial-in comments, call 1-669-444-9171, enter **Meeting ID: 813 9936 8182, and press \*6 to request to speak.**

City Council agendas may be previewed on Millbrae Community Television Cable Channel 27 and the City website [[www.ci.millbrae.ca.us](http://www.ci.millbrae.ca.us)] materials related to an agenda item that are submitted to the City Council after distribution of the agenda packet are available for public

inspection in the City Clerk's Office at 621 Magnolia Avenue, Millbrae, CA 94030, Monday-Friday  
from 8:30 a.m. to 5:00 p.m.

## **CALL TO ORDER MILLBRAE CITY COUNCIL**

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

### **1. CEREMONIAL/PRESENTATION**

- Proclamation Proclaiming May 21 - 27, 2023 as National Public Works Week
- Proclamation Proclaiming May as Hepatitis Awareness Month

### **2. AGENDA OVERVIEW/STAFF BRIEFING**

- Calendar of events - INFORMATIONAL
- Report of bills and claims - INFORMATIONAL
- Report out from April 25, 2023 Closed Session

### **3. APPROVAL OF MINUTES**

- Regular meeting minutes of February 14, 2023 - ACTION

### **4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- Adoption of Fiscal Year 2023-2024 Parks & Recreation Commission Work Plan - ACTION
  - Presentation

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- Adoption of Fiscal Year 2023-2024 Sister Cities Commission Work Plan - ACTION

### **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

### **CONSENT CALENDAR**

5. Adoption of a Resolution Awarding a Construction Contract to Mitchell Engineering for the Ahwahnee Complete Utility & Pavement Rehabilitation Project and Authorizing Task Order No. 2 for Construction Management Services under an on-call agreement with CSG Consultants - ACTION

6. Adoption of a Resolution Awarding a Construction Contract to Pacific Underground Construction, Inc. for the Arroyo Seco Storm Drain Bypass Project and Authorizing Task Order No. 3 for Construction Management Services under an on-call agreement with CSG Consultants - ACTION

7. Approve by Motion, to Authorize the Mayor to Sign a Letter in Support of AB1379 regarding Open meetings: local agencies: teleconferences - ACTION

## **PUBLIC HEARING**

**NOTICE TO THE PUBLIC:** Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

8. Public Hearing and Resolution Vacating a Portion of a Public Utility Easement at 1002 Crestview Drive, Accepting New Public Utility Easement at 1002 Crestview Drive, and Authorizing the Filing of the Vacation Resolution with the San Mateo County Recorder - ACTION

- Presentation

9. Public Hearing on Adoption of Proposed Updates to the City of Millbrae Service and Fee Schedule for Citywide Fees, Planning Division, and Recreation Department Fees - ACTION

- Presentation

10. Public Hearing on Proposed Adoption of Central County Fire Department (CCFD) Fiscal Year 2023-2024 Master Fee Schedule for Fire Prevention Services - ACTION

- Presentation

## **EXISTING BUSINESS**

11. Review of Public Art Element Compliance with the Millbrae Gateway Project's Conditions of Approval - ACTION

- Presentation

12. Budget Study Session for Fiscal Year 2023-2024 Operating and Capital Improvement Program/(CIP) Budget - INFORMATIONAL

- Presentation

## **NEW BUSINESS**

- None

## **COUNCIL COMMENTS**

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

## **CLOSED SESSION**

The public will have an opportunity to comment before the consideration of these items. Following the meeting a report of action from Closed Session will be provided if required.

- None

ADJOURN CITY COUNCIL