



**MILLBRAE SISTER CITIES COMMISSION  
MEETING AGENDA  
April 24, 2023  
6:30 PM**

**Millbrae Recreation Center, Conference Room B  
477 Lincoln Circle, Millbrae, CA 94030**

**CALL TO ORDER MILLBRAE SISTER CITIES COMMISSION**

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **AGENDA OVERVIEW**

2. **APPROVAL OF MINUTES**

a) Regular Meeting Minutes of March 27, 2023 – ACTION

3. **PUBLIC COMMUNICATION**

Reserved for persons wishing to comment on any item not appearing on the agenda. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Sister Cities Commission or the members of the public in Millbrae.

4. **TREASURER REPORT**

5. **EXISTING BUSINESS**

- a) Olive Tree Plaque Update – Commissioner Muniz
- b) TaiChung Update – Commissioner Yim
- c) Ramallah Trip – Trip postponed due to postponement of the Ramallah City 2 City International Conference. Ramallah Mayor Kassis will inform Millbrae Mayor Schneider once a new date is set.
- d) New Work Plan ideas and discussion
  - Olive Tree Plaque
  - Website Update
  - Other Ideas

6. **NEW BUSINESS**

- a) Work Plan for 2023-24 Fiscal Year – ACTION
- b) Commission Vice Chair – ACTION

7. **STAFF ANNOUNCEMENTS**

- a) An estimated 500 participants took part in the Rotary Club of Millbrae's Spring Festival and egg hunt on Saturday, April 8, 2023. About 4,000 eggs were available for participants.
- b) AARP Tax Aide is now complete in the City of Millbrae as of April 12, 2023. The final number of people served is to be determined.
- c) Arbor Day Tree Planting and Earth Day Clean Up on Saturday, April 29, 2023, at 10:00 a.m. This will take place at the Spur Trail (at Taylor Blvd. and Minorica Way).
- d) The Millbrae Art Show takes place May 19-20, 2023, in the Millbrae Recreation Center Great Hall. Times are 6:00 p.m. to 9:00 p.m. (Friday) and 11:00 a.m. to 2:00 p.m. (Saturday).

8. **COMMITTEE MEMBER REPORTS**

9. **CITY COUNCIL UPDATE**

City of Millbrae Mission Statement: "Enhancing the quality of life in our shared community, providing great services, encouraging community engagement, fostering economic growth, and embracing cultural diversity in a safe environment."

10. **ADJOURN SISTER CITIES COMMISSION**

- a) Next scheduled meeting – May 22, 2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ROLAND TIANCO AT (650) 259-2371. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

LANGUAGE INTERPRETERS: LANGUAGE SERVICE IS AVAILABLE AT ALL REGULAR AND SPECIAL COUNCIL MEETINGS IF MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TO HELP ENSURE AVAILABILITY. FOR MORE INFORMATION OR TO REQUEST SERVICE, PLEASE CALL ROLAND TIANCO AT (650) 259-2371.

所有常規及特別市議會會議（COUNCIL MEETINGS）都可以提供中文的語言翻譯服務。需要翻譯服務的人士，必須在會議前最少48小時提出申請。如想了解更多資訊或申請有關服務，請致電 (650) 259-2371 聯絡陳姑娘。

INTÉRPRETES DE IDIOMAS: El servicio de idiomas está disponible en chino en todas las reuniones regulares y especiales del Consejo si se realiza al menos 48 horas antes de la reunión para ayudar a garantizar la disponibilidad. Para obtener más información o para solicitar servicio, llame a Roland Tianco al 650-259-2371. (Reuniones del Consejo)

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE SISTER CITIES COMMISSION AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE RECREATION OFFICE AT 477 LINCOLN CIRCLE, MILLBRAE, CA 94030, MONDAY–FRIDAY FROM 8:30 A.M. TO 5:00 P.M.