

MILLBRAE CITY COUNCIL

REGULAR MEETING AGENDA

MARCH 28, 2023

7:00 PM

INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:

Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

In Person Meeting Location: Millbrae Council Chambers 621 Magnolia Avenue Millbrae, California	Teleconference via Zoom: https://us02web.zoom.us/j/81399368182 For dial-in comments, call 1-669-444-9171 Meeting ID: 813 9936 8182	Satellite Meeting Location: Morrison Clark Historic Inn Library Room 1011 L Street NW Washington, DC 20001
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Pursuant to the Ralph M. Brown Act, THIS MEETING WILL BE HELD BOTH IN-PERSON and VIRTUALLY pursuant to limitations prescribed by State law. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on www.mctv.tv.

Members of the public are encouraged to provide comments. To maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

PUBLIC COMMENT: *In person speakers will be called first, followed by any virtual attendees.*

In person speakers to fill out a speaker request slip and turn it into the City Clerk.

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select "Join a Meeting" and enter Meeting ID: 813 9936 8182. Use the "Raise Hand" feature to request to speak. For dial-in comments, call 1-669-444-9171,

enter Meeting ID: 813 9936 8182, and press *6 to request to speak.

CITY COUNCIL AGENDAS MAY BE PREVIEWED ON MILLBRAE COMMUNITY TELEVISION CABLE CHANNEL 27 AND THE CITY WEB SITE [www.ci.millbrae.ca.us] MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE AT 621 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 A.M. TO 5:00 P.M.

CALL TO ORDER MILLBRAE CITY COUNCIL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. **CEREMONIAL/PRESENTATION**

- [Proclamation Proclaiming March 31, 2023 as Cesar Chavez Day](#)
- [Proclamation Proclaiming April 2023 as Celebrate Diversity Month](#)

2. **AGENDA OVERVIEW/STAFF BRIEFING**

- [Calendar of events – INFORMATIONAL](#)
- [Report of bills and claims – INFORMATIONAL](#)
- Report out from February 28, 2023 and March 14, 2023 Closed Sessions

3. **APPROVAL OF MINUTES**

- [Special meeting minutes of January 24, 2023 – ACTION](#)

4. **ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS**

- None

PUBLIC COMMUNICATION

Reserved for persons wishing to comment on any item not appearing on the agenda.

Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

CONSENT CALENDAR

5. [Receive and File Monthly General Fund Financial Report for the Period Ending February 28, 2023 – INFORMATIONAL](#)
6. [Resolution Approving the Submittal of California Governor's Office of Emergency Services Form 130 in Order to Pursue State Financial Assistance Under](#)

The Robert T. Stafford Disaster Relief and Emergency Assistance Act Of 1988 and The California Disaster Assistance Act – ACTION

7. Adoption of a Resolution Approving the Purchase of Three (3) Ford F-250 Service Body Trucks to Replace Three (3) Existing Trucks for the Public Works Department – ACTION
8. Adoption of a Resolution Approving Salary and Benefit Modifications for Unrepresented Management Employees – ACTION
9. Approve by motion, a request from the Millbrae Cultural Committee for the use of the Recreation Center Great Hall, Fitness Center, First Floor Hallway and Lobby, and fee adjustment and waivers for the Community Gathering and Civic Forum on August 4, 2023 – ACTION
10. Approve by motion, a request from the Millbrae Lions Club for parking lot and street closures, and fee waivers for the Millbrae Machines Car Show on August 19, 2023 – ACTION
11. Approve by motion, a request from the Millbrae Chamber of Commerce for parking lot and street closures and fee waivers, for the Art and Wine Festival on September 2-3, 2023 – ACTION
12. Approve by motion, a request from the American Cancer Society for the use of the Millbrae Central Park and Fitness Center, and fee waivers for the Relay for Life of North Peninsula on September 16, 2023 – ACTION
13. Approve by motion, a request from the Millbrae Cultural Committee for parking lot and street closures, and fee waivers for the Mid-Autumn Festival on September 23-24, 2023 – ACTION
14. Approve by motion, a request from the Japanese Culture Festival Committee for parking lot closures, use of the David J. Chetcuti Community Room, Library Meeting Room A&B, and fee waivers for the Japanese Culture Festival on October 1, 2023 – ACTION
15. Approve by motion, a request from the Rotary Club of Millbrae for the use of Rotary Park and fee waivers for the Kids Carnival on October 29, 2023 – ACTION
16. Approve by motion, a request from the Millbrae Chamber of Commerce for street closure and fee waivers for the Holiday Tree Lighting on December 2, 2023 - ACTION

PUBLIC HEARING

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

- None

EXISTING BUSINESS

17. [Receive Presentation on Proposed Mural Art on Dog Walk Wall Adjacent to Millbrae Avenue as Part of the Gateway at Millbrae Station Project – ACTION](#)

18. [Recommendation on the Formation and Implementation of a Citizens Committee on Social Equity and Cultural Inclusion – ACTION](#)

NEW BUSINESS

19. [Adoption of a Resolution Approving Agreement for Professional Services with NCE for the El Camino Real/Millbrae Avenue Landscape Median Improvements Project – ACTION](#)

20. [Adoption of a Resolution Approving Agreement for Professional Services with Kimley Horn for the preparation of a Parking Management Plan – ACTION](#)

21. [Adoption of a Resolution Authorizing the City's State Legislative Advocate to Lobby in Support of Assembly Bill 1423 and Senate Bill 414 and Related Legislation That Would Support the City's Position to Regulate Synthetic Turf Installations – ACTION](#)

22. [Consider Adopting a Resolution in Support of Measure A on the May 2, 2023 Special Mail Ballot Election of the Millbrae School District – ACTION](#)

COUNCIL COMMENTS

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

- Mayor Schneider Bay Area Water Supply and Conservation Agency (Bay Area Regional Water System Policy Committee), Bay Area Regional Water System Financing Authority, Airport Community Roundtable, San Mateo County Council of Cities, C/CAG Bicycle Pedestrian Advisory Committee, CalCities Transportation Communication & Public Works Policy Committee, CA Statewide Commission on Recycling Markets & Curbside Recycling, Millbrae Chamber of Commerce Liaison, San Mateo County Office of Emergency Services Council, Mayor's Civic Coordinating Council, Community Enhancement Advisory Committee, Millbrae Parks and Recreation Subcommittee – BPAC, Budget/Finance Subcommittee, Public Safety Subcommittee, Infrastructure, Climate Change, Sea Level Rise Subcommittee, Eastside Specific Plan Subcommittee.

- Vice Mayor Goodman ABAG General Assembly, San Mateo County Library JPA Governing Board, San Mateo County Pre-Hospital Emergency Medical Services JPA, Millbrae Cultural Arts Advisory Committee, Millbrae Sister Cities Commission, Budget/Finance Subcommittee, Commission/Committee Interview Subcommittee, Public Safety Subcommittee, Technology Subcommittee.

- Councilmember Fung HEART Board of Directors, HEART Member Agency Committee, Peninsula Clean Energy Joint Powers Authority Board of Directors, C/CAG Legislative Committee, Millbrae Community Television Liaison, Millbrae Youth Advisory Committee, 75th Anniversary Planning Subcommittee, Commission/Committee Interview Subcommittee, Homelessness Subcommittee, MSASP Westside Development Subcommittee, Social Equity and Cultural Inclusion Subcommittee.

- Councilmember Cahalan C/CAG Airport Land Use Committee, Peninsula Traffic Congestion Relief Alliance Board of Directors, Millbrae Parks and Recreation Commission, Homelessness Subcommittee, Climate Change, Sea Level Rise Subcommittee, Technology Subcommittee, Eastside Specific Plan Subcommittee.

- Councilmember Papan C/CAG Board of Directors, Metropolitan Transportation Commission (Bay Area Toll Authority, Administration Committee, Planning and Allocation Committee, Bay Area Housing Finance Authority, and Bay Area Infrastructure Finance Authority), C/CAG Congestion Management and Environmental Quality, C/CAG Legislative Committee, San Mateo County Express Lanes Joint Powers Authority, Resource Management and Climate Protection Committee, Caltrain Local Policymakers Group, Millbrae Economic Vitality Advisory Committee, Millbrae Senior Advisory Committee, 75th Anniversary Planning Subcommittee, MSASP Westside Development Subcommittee, Social Equity and Cultural Inclusion Subcommittee.

CLOSED SESSION

The public will have an opportunity to comment before the consideration of these items. Following the meeting a report of action from Closed Session will be provided if required.

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ADJOURN CITY COUNCIL