



**MILLBRAE CITY COUNCIL
MINUTES
September 13, 2016**

CALL TO ORDER MILLBRAE CITY COUNCIL

Mayor Oliva called the meeting to order at 7:04 p.m.

ROLL CALL: Mayor Anne Oliva, Vice Mayor Reuben D. Holober, Councilmembers Gina Papan, Ann Schneider, and Wayne J. Lee.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

1. CEREMONIAL/PRESENTATION

- Proclamation Proclaiming the Week of September 19-25, 2016 as Pollution Prevention Week

Mayor Oliva presented the Proclamation to Public Works Director Chan.

- Proclamation Proclaiming the Month of September as Prostate Cancer Awareness Month

Mayor Oliva presented the Proclamation to Dr. Barry M. Chauser, Seton Medical Center Director.

- Presentation by the Millbrae Japanese Cultural Festival Committee

Kathleen Kimura Japanese Culture Festival Committee, announced the October 2, 2016 Japanese Cultural Festival.

- Rotary Club of San Bruno Recognition

Josie McHale, Rotary Club of San Bruno President, and members of the Rotary Club of San Bruno received the recognition.

2. AGENDA OVERVIEW/STAFF BRIEFING

- Report of Bills and Claims

Mayor Oliva introduced Acting City Manager Gould. Mr. Gould reviewed the agenda items.

3. APPROVAL OF MINUTES

- Regular Meeting of July 12, 2016
- Special Meeting of August 8, 2016

Upon a motion/second by Lee/Papan, the minutes were unanimously approved.

4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- NONE

PUBLIC COMMUNICATION

Janet Creech, Millbrae resident, requested clarification regarding what it means to waive readings one or two as pertaining to ordinances.

Wynn Greich, Hayward resident, shared information regarding organ transplants in China and mandatory vaccinations.

Sara Anderson, Kay Wilkes, Judy Louie, Alex Louie, and Tsuli Wang, Millbrae residents, expressed concerns regarding the V-ditch behind the homes on San Anselmo Avenue. Dirty water and trash has collected in the V-ditch and it has become a breeding ground for mosquitos.

CONSENT CALENDAR

5. Ordinance Amending Section 2.35.010 Municipal Elections of the Millbrae Municipal Code
 - Waive 2nd Reading
 - Adopt Ordinance

Upon a motion/second by Lee/Papan, Consent Calendar item 5 was unanimously approved.

PUBLIC HEARING

6. Ordinance Adopting MSASP Development Impact Fees
 - Waive 1st Reading
 - Introduce Ordinance

Project Manager di Iorio presented the report and explained the Ordinance changes. Teifion Rice-Evans, Managing Principal, Economic & Planning Systems, presented the impact fees.

Mayor Oliva opened the public hearing.

Begin public comment.

Robert DuCote, Millbrae resident, requested an explanation regarding conflicting codes on developed land vs. developed park land. There is significant traffic impact for this scale of development.

Gale Grinsell, Millbrae resident, agreed with Mr. DuCote. She urged the Council to be aggressive in representing Millbrae residents. The traffic impact will be huge; the transportation impact fee is minor compared to the total development investment.

Janet Creech, Millbrae resident, requested clarification regarding land use and who will pay for the improvements.

Steve Henderson, Millbrae resident, expressed concern regarding the lack of specificity, not allocating enough resources to a future parks and recreation plan, and not having a master plan. The information is insufficient and these are low-ball figures to develop the parks. The current condition of the parks is unsafe and embarrassing.

Christopher Del Nagro, Millbrae resident and Parks and Recreation Commission Chair, expressed concern regarding the number of properties used to develop the estimate. Schools were taken out of the estimation. Millbrae is already underserving the community in recreation needs and \$10 million dollars is not enough to fix current problems, let alone new problems this project will create. The calculations should include the gymnasiums.

End of public comment.

Assistant City Attorney Michael Conneran, provided clarification on the City's single family residential codes. Infrastructure fees are not the way to meet the City's deficit.

Council commented:

- Requested FAQ list from staff by next meeting;
- School fields need to be included in the analysis and numbers should be consistent with the EIR;
- Impact fees are not the solution for current problems; we would like to encourage development in the community;
- The amount collected should be significant enough to build; post construction maintenance should be taken into consideration as well;
- Would like to see a Parks Master Plan to determine need;
- Look at recreation facilities with the current agreements in place with the school districts;
- Look at how open space fee was calculated: 3.65 acres/1000 residences.

The Council continued the item to the next regular meeting of September 27, 2016.

EXISTING BUSINESS

7. Amendment of the Millbrae Municipal Code Chapter 2.10, Commissions and Boards, Consideration of Resolutions Establishing the Community Enhancement Advisory Committee and the Economic Vitality Advisory Committee; Consideration of Resolutions Updating Rules of the Senior Advisory Committee and the Youth Advisory Committee; Motion to Rescind July 28, 2009 Policies and Guidelines; Motion to Accept Work Plans for the Community Enhancement Advisory Committee and the Economic Vitality Advisory Committee; Motion to Accept Template By-laws for City Commissions and Committees
 - Waive 1st Reading
 - Introduce Ordinance

Project Manager Nelson presented the report and the recommendations.

Council commented:

- Economic Vitality Advisory Committee - recommend at least six members and three residents;
- In favor of Planning Commission and Parks and Recreation Commission to have term limits;
- Not in favor of term limits for all other Commissions and/or Committees;
- Discussion on increasing membership of Community Enhancement Advisory Committee to nine;
- Members of the Sister Cities Commission no longer need to be qualified electors of the City, only residents;

- Members of the Economic Vitality Advisory Committee no longer need to be qualified electors of the City. They may be residents or have a business affiliation whose primary address is in the City;
- Recommended keeping Cultural Arts.

Begin public comment

Janet Creech, Millbrae resident, spoke in favor of term limits. New blood is needed and term limits is a way to bring in new blood. Let the committees work on resident complaints.

End of public comment.

Upon a motion/second by Papan/Lee, Council unanimously waived the first reading and introduced an ordinance amending Chapter 2.10, Millbrae Municipal Code, Commissions and Boards.

NEW BUSINESS

8. Request of Councilmember Papan to Direct Staff to Prepare a Letter to City/County Association of Governments of San Mateo County Supporting San Mateo Countywide Transportation Plan for 2040 (SMCTP) with the Recognition that Millbrae Station is Designated as the “Key” Intermodal Transit Station - ACTION

Councilmember Papan presented the motivation behind this request. The letter would reviewed by the Council and Mayor.

Upon a motion/second by, Lee/Papan, Council unanimously approved the request to prepare a letter to the City/County Association of Governments of San Mateo County Supporting the San Mateo Countywide Transportation Plan for 2040 with the recognition that the Millbrae Station is designated as the “Key” Intermodal Transit Station.

COUNCIL COMMENTS

Mayor Oliva:

- Announced the October 29th Fun Run; proceeds will go to the Community Center rebuild;
- Congratulated Reuben and Amy on their engagement.

Vice Mayor Holober:

- Announced that we recently lost valuable community members Mary Griffin-Ramseur and Alma Massolo; we are thankful for their decades of service.

Councilmember Papan:

- Announced the September 17th Italian Catholic Federation dinner;
- Announced the October 21st Man and Woman of the Year dinner at Green Hills Country Club;
- Requested closing tonight’s meeting in honor of Mary Griffin-Ramseur.

Councilmember Schneider:

- SFO Roundtable is completing their comments regarding runway noise. Their recommendation is to start using runway 1 left and 1 right more frequently;
- Congratulations to staff on the Beacon Spotlight Award;

- Letters received from residents near the north end of Broadway regarding the decimation of trees; no warning, over-pruning their only source of greenery. We need an urban tree maintenance program.

Councilmember Lee:

- Attended the recent ABAG meeting;
- Attended the recent C/CAG meeting.

ADJOURN CITY COUNCIL

There being no further business to discuss, the City Council adjourned at 10:32 p.m. in memory of Mary Griffin-Ramseur, former Millbrae Mayor and San Mateo County Supervisor.

/s/ Angela Louis
City Clerk

/s/ Reuben D. Holober
Mayor