

RESOLUTION NO. 16-31

**CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE
APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WEST YOST
ASSOCIATES FOR THE STORM DRAIN SYSTEM MASTER PLAN AND
APPROVING A BUDGET AMENDMENT TO TRANSFER THE PROJECT FUNDS
FROM FISCAL YEAR 2015-2016 TO FISCAL YEAR 2016-2017**

WHEREAS, in July 2015, the City issued a Statement of Qualifications/Request for Proposals soliciting interest from engineering firms to assist the City with the implementation of its Capital Improvement Program, including the preparation of the Storm Drain System Master Plan; and

WHEREAS, the City received proposals from sixteen firms that met the minimum qualifications, including West Yost Associates, and the City intends to use this list of firms to request proposals for specific Capital Improvement Program projects; and

WHEREAS, the Storm Drain System Master Plan project will map the existing storm drain system and analyze existing storm drainage infrastructure conveyance capacity, develop performance and design criteria as well as plan and prioritize essential improvements, which will include Geographic Information System and hydraulic modeling overlaid with all relevant asset information about the City's storm drain system; and

WHEREAS, the City requested that West Yost Associates submit a proposal for the Storm Drain System Master Plan, which the City received on April 26, 2016; and

WHEREAS, staff reviewed West Yost Associates' proposal and successfully negotiated the project scope and costs for the preparation of the Storm Drain System Master Plan in the amount not-to-exceed \$191,120; and

WHEREAS, the Storm Drain System Master Plan was one of many projects included in the Fiscal Year (FY) 2015-2016 Capital Improvement Program adopted by City Council on June 9, 2015, Resolution No. 15-24, with a budget of \$220,000 programmed for storm drain system mapping and master planning; and

WHEREAS, due to intervening priorities, such as ongoing compliance with the San Francisco Baykeeper Consent Decree, the Storm Drain System Master Plan project was delayed to July 2016 and will require a budget carryover of \$220,000 into the current year FY 2016-2017 budget; and

WHEREAS, staff recommends that the City Council approve the Agreement for the Storm Drain System Master Plan with West Yost Associates in an amount not-to-exceed \$191,120 and authorize the City Manager to execute the Agreement; and

WHEREAS, staff recommends that the City Council approve a budget amendment to transfer the unused storm drain system mapping and master planning funds in the amount of \$220,000 from the FY 2015-2016 budget to the FY 2016-2017 budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Millbrae approves the Professional Services Agreement with West Yost Associates in the amount not-to-exceed \$191,120 for the preparation of the Storm Drain System Master Plan; and

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager to execute the Professional Services Agreement with West Yost Associates in the amount not-to-exceed \$191,120 for the preparation of the Storm Drain System Master Plan; and

BE IT FURTHER RESOLVED that the City Council approves a budget amendment to transfer the unused storm drain system mapping and master planning funds in an amount of \$220,000 from the Fiscal Year 2015-2016 budget to the Fiscal Year 2016-2017 budget.

REGULARLY PASSED and adopted this 26th day of July, 2016



MAYOR

ATTEST:



CITY CLERK

I do hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the City of Millbrae this 26th day of July, 2016, by the following vote:

AYES:	COUNCILMEMBERS:	Oliva, Holober, Papan, and Schneider
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None
EXCUSED:	COUNCILMEMBERS:	Lee



CITY CLERK