# TO MAIN

# MILLBRAE CITY COUNCIL AGENDA January 22, 2013

The Millbrae City Council meets on the second and fourth Tuesdays each month at 7:00 PM in the City Council Chambers, 621 Magnolia Avenue, Millbrae, CA 94030. It is Council's intent to adjourn this meeting by 11:00 PM. The times listed on this Agenda are offered to guide the flow of the meeting, are estimates, and are not binding. Matters may be taken up anytime after the starting time of the meeting.

### 7:00 <u>CALL TO ORDER MILLBRAE CITY COUNCIL</u>

**ROLL CALL** 

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

### 1. **CEREMONIAL/PRESENTATION**

- Update Report from Jessica Stanfill Mullin, League of California Cities Peninsula Division
- Police Bureau 2012 Annual Report

### 7:20 2. **AGENDA OVERVIEW/STAFF BRIEFING**

- Informational Report Regarding Bills and Claims
- Report out from Closed Session of January 8, 2013

### 3. **APPROVAL OF MINUTES**

Regular Meeting of January 8, 2013

## 4. ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- Update Report from the Sister Cities Commission
- Update Report from the Senior Advisory Committee Announcing the January 26<sup>th</sup> Senior Health and Wellness Fair

### 7:25 PUBLIC COMMUNICATION

Reserved for persons wishing to comment on any item not appearing on the agenda. Fill out a speaker request slip and turn it into the City Clerk. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

### 7:35 CONSENT CALENDAR

All matters listed under Consent Calendar are considered by the Council to be routine, and all will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion to adopt.

- 5. Council Appointments to Commissions and Committees
- 6. Investment Report as of December 31, 2012

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### 7:40 **PUBLIC HEARING**

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

7. Appeal of a Planning Commission Approval of a Design Review Application to Allow a 2,810 sq. ft. New Two-Story House on a 16,405 sq. ft. Vacant Lot (1304 Murchison Drive)

### 8:00 **OLD BUSINESS**

8. Resolution Recognizing the Participation of the City of Millbrae in the San Mateo County Subregion for the Regional Housing Needs Allocation Process and Acceptance of the Allocation Assigned by the Subregion for the City of Millbrae

### 8:20 **NEW BUSINESS**

- 9. Receive Report and Approve Response to the 2011-2012 San Mateo County Civil Grand Jury Report "Does San Mateo County Need 13 Separate Police Dispatch Center?"
- 10. Approval of Mayor's Letter to BART
- 11. Discussion Regarding the Election of a Secretary/Treasurer to the League of California Cities Peninsula Division

### 9:20 **COUNCIL COMMENTS**

Committee Reports: Councilmembers serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

Mayor Papan	C/CAG Board of Directors, C/CAG Legislative Committee, Congestion
	Management/Environmental Quality Committee, High Speed Rail Policy
	Working Group, Mayor's Civic Coordinating Council, San Mateo County
	Council of Cities, San Mateo County Sustainable Community Strategy and
	RHNA PAC, Budget/Finance Subcommittee, Field Agreement Subcommittee,
	Fire Shared Services Subcommittee, and Commission/Committee Subcommittee.

- Vice Mayor Holober
   Congestion Management/Environmental Quality Committee, League of California Cities Environmental Quality Policy Committee, Millbrae Sister Cities Committee, San Mateo County Library JPA Governing Board, Caltrain Local Policymakers Group, Budget/Finance Subcommittee, Field Agreement
  - Subcommittee, and Technology Subcommittee.
- Councilmember Lee
   Association of Bay Area Governments General Assemblies, League of California Cities Environmental Quality Policy Committee, Millbrae Downtown Process Committee, Millbrae Parks and Recreation Commission, Millbrae Tourism Committee, Peninsula Traffic Congestion Relief Alliance Board of Directors, Fire Shared Services Subcommittee, Millbrae Community Youth Center, Commission/Committee Interview Subcommittee, and Technology Subcommittee.

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Councilmember Colapietro C/CAG Bicycle Pedestrian Advisory Committee, Millbrae Community
Television, Millbrae Cultural Arts Commission, Millbrae Senior Advisory
Committee, Millbrae Youth Advisory Committee, San Mateo County PreHospital Emergency Medical Services JPA, and San Mateo Office of Emergency
Services Council.

Councilmember Gottschalk Airport Community Roundtable, Airport Land Use Committee, Millbrae Chamber of Commerce Liaison, Millbrae Community Preservation Commission, Millbrae Sister Cities Commission, Housing Endowment and Regional Trust, and Millbrae Community Youth Center Subcommittee.

### ADJOURN CITY COUNCIL

IF ANY INDIVIDUAL WITH A DISABILITY REQUIRES AUXILIARY AIDS OR SERVICES IN ORDER TO PARTICIPATE IN PUBLIC MEETINGS, PLEASE CONTACT THE OFFICE OF THE CITY CLERK AT 650-259-2334 AT LEAST 48 HOURS PRIOR TO THE MEETING AND EFFORTS WILL BE MADE TO PROVIDE REASONABLE ACCOMMODATION.

UPON REQUEST, THE CITY OF MILLBRAE WILL PROVIDE WRITTEN AGENDA MATERIALS IN APPROPRIATE ALTERNATIVE FORMATS. PLEASE SEND A WRITTEN REQUEST, INCLUDING YOUR NAME, ADDRESS, PHONE NUMBER AND BRIEF DESCRIPTION OF THE REQUESTED MATERIALS AND PREFERRED ALTERNATIVE FORMAT FOUR (4) DAYS PRIOR TO THE MEETING. REQUESTS SHOULD BE SENT TO CITY CLERK, CITY OF MILLBRAE, 621 MAGNOLIA AVENUE, MILLBRAE, CA 94030.

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE AT 621 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY–FRIDAY FROM 8:30 A.M. TO 5:00 P.M.

CITY COUNCIL AGENDAS MAY BE PREVIEWED ON MILLBRAE COMMUNITY TELEVISION CABLE CHANNEL 27 AND THE CITY WEB SITE [www.ci.millbrae.ca.us]